



Followed by	<input type="checkbox"/> A	<input type="checkbox"/> N	Received on	# IDGC

STAND'S SIGN

Please fill in the below with the exact company name you wish to display on your stand's sign and event's partners listing (25 characters maximum)

Company name _____

Part of a Group

Address _____

PO Box Post code City Country

Country code Phone Fax

Email Website

VAT code

Person/department to contact for billing _____

Company name _____

Address _____

PO Box Post code City Country

Person/department to contact for billing

Country code Phone Fax

VAT code

First name _____ Name _____

Job title _____

Country code Direct Line

Mobile Phone (for organisational purposes only) _____

PARTICIPANTS

PARTICIPANT #1

First name _____ Name _____
Job title _____
Country code _____ Direct Line _____
Email _____
Mobile Phone (for organisational purposes only) _____

Following several abuses, non-registered people will not be allowed at Top Transport Europe.
You will be charged 350 € excl. VAT for any additional participant. No additional badges will be delivered at the event.

PARTICIPANT #2

First name _____ Name _____
Job title _____
Country code _____ Direct Line _____
Email _____
Mobile Phone (for organisational purposes only) _____

PARTICIPANT #3

First name _____ Name _____
Job title _____
Country code _____ Direct Line _____
Email _____
Mobile Phone (for organisational purposes only) _____

PARTICIPANT #4

First name _____ Name _____
Job title _____
Country code _____ Direct Line _____
Email _____
Mobile Phone (for organisational purposes only) _____

PARTICIPANT #5

First name _____ Name _____
Job title _____
Country code _____ Direct Line _____
Email _____
Mobile Phone (for organisational purposes only) _____

PARTICIPANT #6

First name _____ Name _____
Job title _____
Country code _____ Direct Line _____
Email _____
Mobile Phone (for organisational purposes only) _____

ALL INCLUSIVE PACKAGES

PACKAGE BOX

€5,280 Excl. VAT

Limited to 60 partners, one meetings schedule

- **4sqm stand, 1 participant, 1 personalised meetings schedule** with at least 10 buyers who have requested to meet you according to your company profile.
- **Informal meetings** during lunches in addition to your meetings schedule, the networking cocktail and throughout the whole event.
- **Equipment provided:** melamine partition (2.40m high, 20 mm thick), carpet flooring, flag sign, 1 spotlight rail (2spots), 1 table, 4 chairs, 1 wastepaper basket, 1 electrical connection.
- **Lunches** at the event (2 days), invitation to the **networking cocktail** and complimentary access to the **coffee lounge**.
- Full access to the **conferences and expert workshops**.
- **Wishlist:** list of potential clients within your target audience and the event's guidelines.
- **Gold invitations** for 4 prospective clients.



Photo non contractuelle

PACKAGE PLUS

€6,950 Excl. VAT

Limited to 40 partners, one meetings schedule

- **9sqm stand, 1 participant, 1 personalised meetings schedule** with an average of 10 buyers who have requested to meet you according to your company profile.
- **Informal meetings** during lunches in addition to your meetings schedule, the networking cocktail and throughout the whole event.
- **Equipment provided:** melamine partition (2.40m high, 20 mm thick), carpet flooring, flag sign, 1 spotlight rail (2spots), 1 table, 4 chairs, 1 display stand (for documentation), 1 wastepaper basket, 1 electrical connection.
- **Lunches** at the event (2 days), invitation to the **networking cocktail** and complimentary access to the **coffee lounge**.
- Full access to the **conferences and expert workshops**.
- **Wishlist:** list of potential clients within your target audience and the event's guidelines.
- **Gold invitations** for 4 prospective clients.

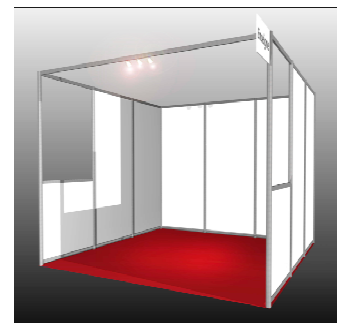


Photo non contractuelle

PACKAGE PREMIUM

€8,100 Excl. VAT

- **12sqm stand, 1 participant, 1 personalised meetings schedule** with an average of 10 buyers who have requested to meet you according to your company profile.
- **Informal meetings** during lunches in addition to your meetings schedule, the networking cocktail and throughout the whole event.
- **Equipment provided:** melamine partition (2.40m high, 20 mm thick), carpet flooring, flag sign, 1 spotlight rail (2spots), 1 table, 4 chairs, 1 display stand (for documentation), 3 armchairs + 1 coffee table, 1 wastepaper basket, 1 electrical connection.
- **Lunches** at the event (2 days), invitation to the **networking cocktail** and complimentary access to the **coffee lounge**.
- Full access to the **conferences and expert workshops**.
- **Wishlist:** list of potential clients within your target audience and the event's guidelines.
- **Gold invitations** for 4 prospective clients.

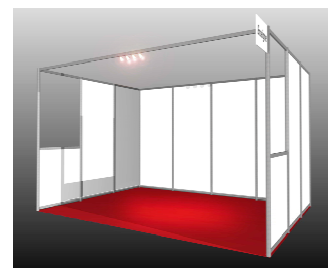


Photo non contractuelle

PACKAGE PREMIUM + ADDITIONAL MEETINGS SCHEDULE

€10,160 Excl. VAT

This additional schedule will help optimise your participation and potentially double your meetings number.

It includes:

- 1 Package PREMIUM
- 1 additional meetings schedule
- Additional furniture: 1 table and 4 chairs
- Access to the event for 1 additional person with full access to the conferences, workshop, lunches and networking cocktail.

PACKAGE VIP

€12,670 Excl. VAT

- **16sqm stand, 3 participants, 1 personalised meetings schedule**, with a minimum of 10 buyers who have requested to meet you according to your company profile.
- **Informal meetings** during lunches in addition to your meetings schedule, the networking cocktail and throughout the whole event.
- **VIP Furniture Pack:** melamine partition (2.40m high, 20 mm thick), carpet flooring, banner sign, 2 flag signs, 2 spotlight rails (2 spots), 3 tables, 12 chairs, 1 display stand for documentations, 3 armchairs + coffee table, 1 wastepaper basket, 1 electrical connection.
- **Communication pack:** your logo in the "exhibitor's listing" on www.toptransporteurope.com, + link to your website (online until the launch of the next edition).
- **Lunches** at the event (2 days), invitation to the **networking cocktail** and complimentary access to the **coffee lounge**.
- Full access to the **conferences and expert workshops**.
- **Wishlist:** list of potential clients within your target audience and the event's guidelines.
- **Gold invitations** for 4 prospective clients

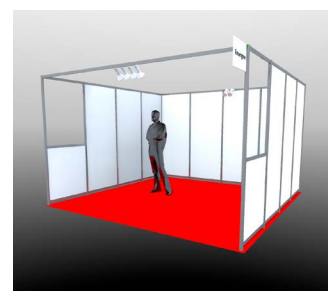


Photo non contractuelle

Limited to 15 partners, one meetings schedule

- **9sqm stand, 1 participant, 1 personalised meetings schedule** with buyers who have requested or agreed to meet you only (no guarantee of securing meetings)
- **Equipment provided:** melamine partition (2.40m high, 20 mm thick), flag sign, 1 spotlight rail (2 spots), 1 table, 4 chairs, 1 display stand for documentations, 1 wastepaper basket, 1 electrical connection.
- **Lunches** at the event (2 days), invitation to the **networking cocktail** and complimentary access to the **coffee lounge**.
- **Wishlist:** list of potential clients within your target audience and the event's guidelines.
- **Gold Invitations** for 4 prospective clients

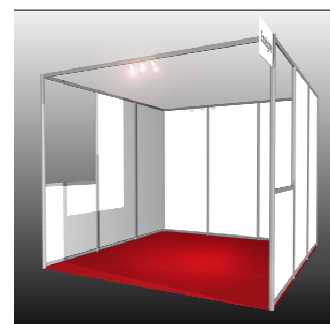


Photo non contractuelle

TOTAL ALL INCLUSIVE PACKAGES excl. VAT

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WISHLIST AND "GOLD" INVITATIONS

Included in all packages



WISHLIST

We want our event to be tailor made for you. To match your needs as precisely as possible, we invite you to create your event's Wishlist, compiling the exact guests' profile you would like to meet and connect with at Top Transport Europe.

Please bear in mind that the profiles in your "Wishlist" must be different from the ones you would like to invite as part of your Gold Guests allowance (ideally the following details should appear Name, First name, Job Title, Company Name and Email address).



INVITATIONS "GOLD"

In addition to the meetings organised, "GOLD" invitations allow you to invite and connect with prospective clients who would like to visit Top Transport Europe and benefit from the event's energising atmosphere.

The organisation committee will cover their accommodation, return travel and transfers from/to the train station/ Airport / Marseille Palais du Pharo (one person per company).

No extra cost will be requested

These "Gold" invitations entitle the guest to:

- Complimentary and exclusive access to Top Transport Europe
- Access to all lunches and networking cocktail
- A tailor-made meetings schedule
- Access to the conferences and workshops
- Complimentary accommodations for the nights specified in the programme (hotel ★★★)

OPTIONS

☐ **Additional person** €350 excl. VAT * = excl. VAT

Why you should come with a colleague:

- To make the most of the event and maximise your business opportunities by easily increasing the number of guests you meet.
- To be more flexible and available when guests visit your stand throughout the day. Having an additional person from your team will increase the number of contacts you make.
- To get more time to meet buyers outside of your scheduled meetings and detail your expertise in depth.

This includes registration for the additional participant with access to the business meetings, meals, conferences, and networking cocktail (no additional meetings included).

☐ **Desk Karl + stool slim** €190 excl. VAT * = excl. VAT

Lockable storage

Options

☐ Personalised sides

€80 excl. VAT * 1 = excl. VAT

☐ Logo on PVC plate

€80 excl. VAT * 1 = excl. VAT

☐ **Storage with door and lock** €370 excl. VAT * = excl. VAT

Includes a clothes hanger. This 1sqm storage is available for 9sqm stand and above.

☐ **Plant** €80 excl. VAT * = excl. VAT

☐ **Display stand** €90 excl. VAT * = excl. VAT

☐ **Personalised carpet flooring** €12 excl. VAT/sqm * = excl. VAT

☐ **Screen protection for table** €60 excl. VAT * = excl. VAT

☐ **Rental of flat screen 42 inches on foot with multimedia player** €600 excl. VAT * = excl. VAT

Warning: the broadcasts on screen must be set on silent mode to avoid any disturbance in the business meetings nearby

☐ **Additional meetings schedule** €2,100 excl. VAT * = excl. VAT

Available with the packages PREMIUM, PREMIUM + , and VIP only

This schedule will help you optimise your participation and double your potential meetings number.

It includes:

- 1 additional meetings schedule taking place at your stand.
- Additional equipment (1 table and 4 chairs).

TOTAL OPTIONS excl. VAT

€

COMMUNICATION

Exclusive offers, 1 company only

<input type="checkbox"/> The networking cocktail	€12,380 excl. VAT	*	1	=		excl. VAT
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Sponsor the 12th of October Cocktail!

- Mention "Cocktail organised by" on the meetings schedules and the website.
- A 20min talk from a representative of your company
- Your advertising banner on the terrace (provided by you).
- Your logo on the catering buffet
- 50 additional VIP invitations to the networking cocktail for your clients

<input type="checkbox"/> Lunches	€2,390 excl. VAT	*	1	=		excl. VAT
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Reach out to 700 professionals

- We organise lunches for all participants (about 700 people per day)
- Your advertising banners both at the entrance and in the lunch area (provided by you).
- Your logo on Top Transport Europe website.
- The opportunity to offer goodies / gifts to participants (provided by you)

<input type="checkbox"/> Guests' bags	€1,765 excl. VAT	*	1	=		excl. VAT
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- Each participant gets a « welcoming bag » on arrival with all the key documents: badges, meetings schedule, welcoming letter...)
- This is a unique opportunity to be visible all around the show – and long after the event – with the official event's bag designed by you.
- Contact us for more details.

<input type="checkbox"/> Lanyards	€3,295 excl. VAT	*	1	=		excl. VAT
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- The event's lanyards made to your company's colours given to all participants. Lanyards have to be designed and provided by you.

TOTAL EXCLUSIVE COMMUNICATIONS OFFERS excl. VAT €

COMMUNICATION

"à la carte" offers

<input type="checkbox"/> Stand's decoration

- To make your participation at Top Transport Europe smooth and easy, we give you the opportunity to apply your own design as stand signage
- Graphic materials to be provided by the 16th of September 2022

<input type="checkbox"/> Decoration of 1 stand partition	€275 excl. VAT	*		=		excl. VAT
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- Your design printed on your stand partition, size 2,401mm x 95mm (h x w).
- File to be sent as PDF HD 1:1, 6mm bleed.

<input type="checkbox"/> Decoration of stand with your graphic design printed on canvas	€110 excl. VAT/sqm	*		=		excl. VAT
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- File to be sent as PDF HD 1:1, 6mm bleed)

<input type="checkbox"/> Floor tiles	€400 excl. VAT	*		=		excl. VAT
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- Personalised sticker with your company's graphics applied on the event's floor including your logo, company name, your stand number and directional arrow.
- Advert (text and image): PDF 300dpi, 1500 x1500mm
- Materials to be sent by the 16th of September 2022, to marc.planton@comexposium.com

☐ Meeting notebook

Each guest receives a meeting notebook compiling all partners' summary information. The notebook allows guests to take notes during meetings and create a personal partners listing. Advert size A5 + 5mm bleed
Materials to be sent by the 16th September 2022

☐ 1 page advert in the notebook

€625 excl. VAT * 1 = excl. VAT

☐ 1 page advert inside front cover

€1,110 excl. VAT * 1 = excl. VAT

☐ 1 page advert inside back cover

€1,110 excl. VAT * 1 = excl. VAT

☐ 1 page advert outside back cover

€1,750 excl. VAT * 1 = excl. VAT

☐ Full sponsoring of the meeting notebook

€3,150 excl. VAT * 1 = excl. VAT

Your logo on the front cover, 1 outside back cover advert, your logo (black & white) at the bottom of each page (exclusive to 1 company only, even though other partners may book adverts space on other pages of the notebook).

☐ Exclusive sponsorship of the meeting notebook

€4,150 excl. VAT * 1 = excl. VAT

☐ Kakemono at the entrance of the event

€1,070 excl. VAT * 1 = excl. VAT

☐ Thematic business lunch

€1,750 excl. VAT * 1 = excl. VAT

Invite 9 guests to discuss business over lunch

Invite your current and prospective clients to your table during the business lunches on the 12th & 13th of October.

Choose a theme upon your registration and lead the conversation around your chosen topic. A creative way to identify new clients!

– Dedicated table of 10 people (including 1 person from your company)

– Your logo placed on your table.

– Invitations and table settings to be managed by you. A booking platform will be available on your personal area.

☐ Goodies

€970 excl. VAT * 1 = excl. VAT

Target audience: 280 guests and 150 partners

Place your give-away in the event's bag distributed to all participants upon their arrival (pen, stickers, notepads...)

☐ Visibility in the guests' hotel room

€2,750 excl. VAT * 1 = excl. VAT

Display your brochure along with a branded gift straight in the hotel room of 30 of our Top Guests.

☐ Exhibition of equipment

€3,080 excl. VAT * 1 = excl. VAT

Limited to 2 companies. Exhibition of your equipment (electric vehicle, handling equipment, tractor, ...) in the outdoor area

☐ The networking cocktail

€3,745 excl. VAT * 1 = excl. VAT

Make yourself be seen during the 12th of October event! Your advertising banner placed at the networking event's entrance (to be provided by you). Limited to 3 companies maximum

☐ Coffee lounge

€2,390 excl. VAT * 1 = excl. VAT

Target audience: 700 professionals.

A permanent coffee lounge for all participants will be settled at the centre of the event.

– Visibility includes an advertising banner, one give-away to offer (provided by you) and your advert on a flat screen.

– Your logo on Top Transport Europe website.

☐ **Workshops** €1,750 excl. VAT * 1 = excl. VAT

Guests are always looking for new opportunities to discuss and tackle their business issues.

A workshop will allow you to introduce your company and skills to buyers interested in your solutions. Workshops topics will be reviewed by the event Editorial Committee.

Why you should organise a workshop:

- To put forward your expertise and distance yourself from your competitors
- To lead a think-tank and working platform around your chosen topic. Attendees have a proven interest in learning more about your views on this specific subject.
- A 35 minutes' workshops set in a friendly and professional environment.

The package includes:

- A conference room equipped with a video-projector and a sound system.
- Communications via Top Transport Europe Meetings Notebook and website www.toptransporteurope.com

☐ **Your logo on Top Transport Europe website**

Banner size: 468 x 60 pixels

☐ **Animated banner on the homepage**

€1,030 excl. VAT * 1 = excl. VAT

Your banner .gif on the homepage of www.toptransporteurope.com
+ link to your website (online until the launch of the next edition).

☐ **Static banner on the homepage**

€800 excl. VAT * 1 = excl. VAT

Your rotative banner in jpeg on the homepage of www.toptransporteurope.com
+ link to your website (online until the launch of the next edition).

☐ **Your logo on the "exhibitors' list"**

€610 excl. VAT * 1 = excl. VAT

Your logo on www.toptransporteurope.com
+ link to your website (online until the launch of the next edition).

☐ **Your banner on 1 emailing campaign**

€910 excl. VAT * 1 = excl. VAT

Sent to Guests. Banner size: 468x60px

☐ **Your banner on all our emailing campaigns**

€5,970 excl. VAT * 1 = excl. VAT

Sent to Guests (target audience: 5 000 emails)

Your ad banner will be highlighted on all Top Transport Europe emailing campaigns with link to your website.

Banner size: 468x60 px

☐ **Your logo on the floor map**

€610 excl. VAT * 1 = excl. VAT

Your logo to find your stand on the event's floor map. The map is given to all participants and will be displayed at the entrance.

☐ **Other ideas?**

Please contact us to discuss what we can do.

TOTAL "À LA CARTE" OFFERS excl. VAT

€

Property and casualty insurance for rental properties

The organiser is not liable for any damages exhibitors may cause to third parties, nor for damages to the exhibitors' property. However, the organiser offers exhibitors the opportunity to subscribe to an insurance contract that COMEXPOSIUM ASSURANCES has taken out on their behalf with AXA FRANCE. This insurance contract covers damages to exhibitors' property (loss, theft, destruction) and stand fittings, under the conditions and limits of the insurance policy; subject to the exhibitors' adherence to this policy by taking out the insurance proposed in the participation file.

This AXA France insurance contract No. 4 299 10 204 is an appropriate solution in view of the situation, the needs expressed and the financial conditions of the policy (deductible, insurance indemnity and premium). Please bear in mind that the insurance taken out by the exhibitor does not cover his civil liability. As such, the exhibitor acknowledges that he has subscribed to an insurance company for all the necessary insurance covering his civil liability and of any person participating directly or indirectly in the exercise of his activities and/or those of his company, for any physical, material and immaterial damage caused to others, on the occasion of his participation and/or that of his company in the TOP TRANSPORT EUROPE event taking place from 12 to 13 October 2022 (including during the assembly and disassembly periods). Insurance premiums are invoiced by COMEXPOSIUM in the name and on behalf of COMEXPOSIUM ASSURANCES and are exempt from VAT (article 261 C 2° of the CGI).

☐ I would like to benefit from automatic insurance. €132 excl. VAT ☐ I do not wish to benefit from automatic insurance

Terms of payment

CAUTION: ATTEMPTS OF FRAUD

Third parties may usurp DG Consultants and send you, by all means, false invoices related to the show in order to obtain a payment from you.

How to avoid this situation

Before making any bank transfer, check that the bank details on your invoice match those on your application form. Please note that the only postal address intended to receive checks:

COMEXPOSIUM / DG Consultants 5-7, rue de l'Amiral Courbet / 94160 Saint-Mandé.

If you're unsure and before proceeding to any payment, please contact your sales representative. Payments must be made by cheque payable to DG Consultants or bank transfer.

Code banque	Code guichet	N° de compte	Clé RIB	Domiciliation
30076	02052	38398900200	61	PARIS ST MARTIN

IBAN : FR76 3007 6020 5238 3989 0020 061 BIC : NORDFRPP

FOR FIRST REGISTERED PARTNERS - REBOOKING (Registration until the 15th of December 2021)

- Be amongst the first to secure your location
- Benefit from the promotion of your logo on www.toptransporteurope.com for 1 year
- Improve your ROI through early preparation of your participation
- **Deposit by 20/01/2022 at the latest: 50% of the total amount excluding tax of all reserved services.**
Your registration will only be considered after receipt of your admission file duly completed, signed and accompanied by this deposit (by 20/01/2022 at the latest).
- **Balance including VAT payable within 35 days of invoice date, no later than 07 September 2022.**

FOR PARTNERS REGISTERED AFTER THE 15TH OF DECEMBER 2021

- **Deposit at registration: 70% of the total amount excluding tax of all reserved services.**
Your registration will only be considered after receipt of your admission file duly completed, signed and accompanied by this deposit.
- **Balance including VAT payable within 35 days of invoice date, no later than 07 September 2022.**

Total cost of your registration

Total all inclusive packages	€	<input type="text"/>	excl. VAT
Total options	€	<input type="text"/>	excl. VAT
Total communication, exclusive offers	€	<input type="text"/>	excl. VAT
Total communication, "à la carte" offers	€	<input type="text"/>	excl. VAT
Property and casualty insurance for rental properties	€	<input type="text"/>	excl. VAT
Total amount excl. VAT	€	<input type="text"/>	excl. VAT

Deposit: 70%	<input type="text"/>	excl. VAT
Deposit: 50% For first registered exhibitors – rebooking only	<input type="text"/>	excl. VAT

Your agreement

I confirm I have read and possess a copy of the General Terms and Conditions of Participation, the General Terms and Conditions of Sale for Communication Tools, the General Rules for Commercial Events, and I accept all the clauses without restriction or reservation.

I will also read through all the information about the details of my participation in the Show, available in the "Practical Information" section of the Exhibitors' Space which can be accessed from the Show's website and will comply with all its provisions.

In taking out insurance cover, I declare that I have taken due note and received a copy of the document entitled "Insurance regulations" detailing the cover offered and possess a copy thereof.

I will take out, with an insurance company, at least ten (10) days before the scheduled Show set-up phase, all necessary insurance policies to cover my legal liability as well as that of any person participating directly or indirectly in my business activities and/or those of my company, for any bodily injury, property damage and consequential loss caused to third parties during their participation and/or my company's participation in the Show (including during the set-up and break-down phases). Upon request, I will provide the Organiser with the corresponding current insurance certificate from my insurer stating the cover taken out, the sums involved and the period of validity. Failing this, the Organiser reserves the right to refuse me access to the Show, without this action giving me any right to compensation.

I am responsible for ensuring that the companies present on my stand respect the General Terms and Conditions of Participation. I am liable for any violation of said terms and conditions by the companies present on my stand, and I undertake to cover the Organiser in respect of any appeal, dispute, charge, judgement or miscellaneous outlay arising from these companies in respect of their participation in the Show.

I acknowledge that, if my application to participate in the Show is approved by the Organiser, I will definitively be bound to participate in the Show. Failing that, I must pay a sum to the Organiser, in the name of the penalty clause, of 100% of the total price of my participation in the Show*.

*(Exceptions made to First-registered Partners benefiting from the "Rebooking" specific provisions laid out in article 2a of the General Terms and Conditions of Participation)

I request my registration as a Partner to TOP TRANSPORT EUROPE 2022. I declare to be duly authorized and to have the required ability for the formalisation of the present registration.

Signatory name (uppercase) _____

Company stamp

Signatory/s position at the company _____

Place _____ Date _____

Your personal data are processed by the company DG Consultants, as lessee manager, - 5-7, rue de l'Amiral Courbet, 94160 Saint-Mandé France in order to in order to manage your registration and your participation in Top Transport Europe 2022 in execution of the General Terms and Conditions of Participation and to be able to send you, by any communications channel, in consideration of your consent and depending on your preferences news and business proposals related to the Show and/or to the other events organised by COMEXPOSIUM Group companies and/or our partners' business proposals.

Personal data it is compulsory to provide are indicated as such in the form. Without these data, our Company will be unable to meet your request. The only parties with access to your personal data, within the limit of their respective remits, are: (i) our company's internal departments in charge of managing the Show, (ii) the service providers that the company has authorized in connection with the organization and management of the Show and, depending on your preferences, (iii) COMEXPOSIUM Group and (iv) our partners.

Your personal data are retained for the duration of your commercial relationship with the company and for a period of 5 years if the event for which you have expressed an interest is quarterly, half-yearly or annual or for a period expiring at the end of the 3rd edition following your last expression of interest if it is a biennial or triennial event. Data required to establish evidence of this commercial relationship and those needed by our company to comply with the legal and regulatory obligations incumbent upon it as a show organiser are stored according to current regulations.

You have the right to access and the right to correct data concerning you, and the right to delete, the right to oppose the processing of these data, the right to limit processing and the right to the portability of your data, which you can exercise at any time by writing, by electronic mail or post, to this address: DG Consultants - Top Transport Europe 2022 - 5-7, rue de l'Amiral Courbet, 94160 Saint-Mandé France or dgconsultants.privacy@comexposium.com. You also have the right to make a claim to the CNIL (French data protection agency).

You may receive news and business proposals about the Top Transport Europe show. If you do not wish to receive these, please check this box ☐

☐ I wish to receive news and business opportunities offers from the Comexposium Group's other events: Paris Retail Week, Solutrans, Foire de Paris, All4Pack, One to One Retail E-commerce, Top Logistics Europe

☐ I wish to receive news and business opportunities offers about the partners of Top Transport Europe and Comexposium group.

General conditions of participation

1. ACCEPTANCE OF CONTRACT DOCUMENTATION

The present terms and conditions (hereinafter referred to as the "Terms and Conditions") shall apply to all those partners (hereinafter referred to as the "Partner(s)") who make a request for admission to the Top Transport Europe 2022 show (hereinafter referred to as the "Show") organised by DG Consultants (simplified joint stock company, with a registered share capital of 46 592 €, registered office located at 5-7, rue de l'Amiral Courbet, 94160 Saint-Mandé, France with the company registration number B 412 481 046, hereinafter referred to as the "Organiser"), as lessee manager.

Within the context of its application form, the Partner confirms having read through these Terms and Conditions, the General Rules for Commercial Events and, where available, any Specific Rules of the Show, as well as all the information concerning the details of the Partner's participation in the Show, available in the "Practical Information" section of the Partners' Space which can be accessed from the Show's website (hereinafter Contractual documents), and undertakes to accept all the clauses thereof, without reservation or restriction.

Any admission to the Show entails the Partner's complete acceptance of the Contractual documents, except agreed otherwise between the Organiser and the Partner.

The Organiser reserves the right to modify these Terms and Conditions without notice. Any changes hereto will be previously brought to the Partner's attention. Modifications resulting from changes in the applicable regulations and/or relating to health and personal and/or property safety will have immediate effect, without the need to obtain any approval or sign any document on the subject. These modifications will be brought to the attention of the Partners without delay, without them being entitled to claim any compensation in relation to these amendments.

2. COMMITMENT - ADMISSION

Any application to the Show is strictly personal to the Partner. Any application to the Show is subject to a prior examination by the Organiser who reserves the right to assess and verify, at its sole discretion, and without the following list being neither exhaustive nor compulsory:

- the creditworthiness of the applicant,
- the compatibility of the applicant's activities with the nomenclature of the Show,
- the match between the products or services offered by the applicant and the positioning of the Show,
- the neutrality of the message that the applicant could deliver in the context of the Show.
- Any form of proselytism and/or militancy that could interfere with the smooth running of the Show is strictly prohibited.

Any application coming from those who remain indebted to the Organiser or any company from the Comexposium Group and/or in dispute with the Organiser or any company from the Comexposium Group will not be considered.

The Organiser will notify the Partner of its decision (approval or rejection of the application) by electronic mail. In the case of the Organiser's approval of the application to the Show, the Organiser and the Partner will be definitely committed one to the other by means of a contract whose contents comprise the Partner's application as approved by the Partner and the Contractual documents.

Consequently:

- the Organiser commits to provide the Partner with a stand that matches the characteristics indicated by

the Partner in its application and to supply the additional services requested in that application, without prejudice to the provisions set out in Clause 11 below,- the Partner commits to pay the amounts indicated in its application and will comply with the Contractual documents.

The services ordered by the Partner and which the Organiser undertakes to provide are independent and divisible.

Except if the Partner cancels its participation consequently to a modification of the Terms and Conditions or a modification of the dates and/or Site under the conditions, in the forms and within the time limit prescribed in article 3, the Partner may not cancel its participation in the Show for any reason whatsoever, including in the case of a disagreement on the space allocated to it under the conditions of Clause 11 below. In the event of rejection of the application, the Organiser will, where applicable, refund to the Partner the amount corresponding to the first payment already made by the Partner.

It is expressly specified that the Organiser reserves the right to reject any application as it sees fit and cannot be held liable for any damages.

The Organiser reserves the right not to consider applications submitted after the deadline for registration defined by the Organiser. After this date has passed, the Organiser no longer guarantees the availability of the proposed stands.

Finally, it is expressly specified that under no circumstances shall an admission to the Show oblige the Organiser to admit the Partner to any future sessions of the Show or any other event of the COMEXPOSIUM Group to which the Organiser belongs and shall not confer upon the Partner any booking rights or priorities.

2.bis "REBOOKING" SPECIFIC PROVISIONS

Partners who have sent to the Organiser their request to participate in the next edition of the Show before November 15th, 2021 (hereinafter "First-registered Partners") will, in the event that their participation request is accepted by the Organiser, benefit from the following provisions:

- By way of derogation to the provisions of article 9 "Termination clause" below, First-registered Partners that cancel all or part of their participation by sending written notification to the Organiser before November 15th, 2021 will not be liable for the payment of any sums related to their cancellation.
- By way of derogation to the provisions of article 5 "Payment terms" below, the first payment (deposit) will only be due from January 20th, 2022.

3. SHOW ORGANISATION TERMS

The Organiser determines and may modify the organisational arrangements of the Show. In particular, the Organiser determines the Site where the Show will be held, its opening and closing dates, its duration, the opening and closing hours of the Site where the Show will take place, the layouts of the Show, the schedule of events and the registration closing date.

The Organiser bears costs and incurs expenses prior to the holding of the Show (management of registrations, advertising, and promotion of the Show, etc.). In the event of cancellation of the Show other than in the cases referred to in articles 27 and 28 below, the Organiser will immediately notify the Partners by any written means and the sums received by the Organiser will be refunded to the Partner.

In the event the Show is postponed to a later date and/or relocated to a different Site, other than in the cases referred to in articles 27 and 28 below, these

changes shall be notified to the Partner by any written means. Unless the Partner cancels its application to participate by means of registered post with confirmation of delivery, sent to the Organiser within 8 days of the said notification, the new dates and/or new Site hosting the Show are deemed to be accepted by the Partner. The Organiser will retain the amount of the deposit and/or participation fees already paid by the Partner for participation in the postponed Show and the Partner remains liable to pay the full amount due in respect of his participation in the postponed Show in accordance with the payment terms as amended mutatis mutandis.

In the event of a modification of these Terms and Conditions which would not have immediate effect as set out in article 1, the Partner will be notified of this change by any written means. Unless the Partner cancels its application to participate by means of registered post with confirmation of delivery, sent to the Organiser within 8 days of the said notification, the Partner will be considered as having accepted the amended version of the Terms and Conditions.

The Parties expressly agree that only substantial modifications concerning articles 1, 2, 3, 5, 9, 27 and 28 of these Terms and Conditions give the Partner the right to cancel its participation in the Show within the following 8-day period, it being specified that modifications concerning the duration of the Show and/or the procedures for opening and closing the Site do not give the Partner the right to withdraw his request to participate.

4. INVOICING TERMS

All prices stated on the Organiser's documentation and on the Show's website are expressed in euros exclusive of taxes. In accordance with the legislative and regulatory requirements that apply to these services, the value added tax at the current applicable rate will be added.

5. PAYMENT TERMS

Payment of contractually due amounts shall be made as they fall due and in the following manner:

- the first instalment (deposit): shall be paid with the application form sent by post or when the Partner submits its online application, by cheque or bank transfer or, when the application is submitted online, by debit card or at any other date fixed by the Organiser and stated in the application form,
- the balance shall be paid no later than thirty five (35) days after the date of issue of the balancing invoice, which means no later than the 07th September 2022 by cheque or bank transfer. No discounts are available for early payment or payments on account.

Registrations occurring less than thirty (30) days before the opening of the Show must be paid in full by the Partner no more than eight (8) days after the date on which the corresponding invoice was sent to the Partner.

That time frame will be reduced to two (2) days if the Partner registers fewer than eight (8) days before the Show opens, and in all instances, payment must be received by the Organiser at least two (2) days before the Show opens.

All requests for an equipped stand submitted after registration shall be payable in full at the time of request. All amounts should be made payable to the Organiser and must be in euros.

6. SECURE PAYMENT AND PROOF OF TRANSACTION FOR ONLINE APPLICATIONS

The Show website is protected by a secure payment system. The Organiser has adopted the ATOS SSL

encryption procedure, which encodes and protects confidential information.

Unless proven otherwise, data recorded by the Organiser shall constitute proof of all dealings between the Organiser and the Partner.

Data recorded by the payment system constitutes proof of the financial transactions.

7. LATE AND MISSED PAYMENTS

Any amounts that remain outstanding after the invoice payment date, will result in the automatic application of late payment interest equal to three times the statutory interest rate, starting from the day following the invoice due date.

If the payment deadlines set out in Clause 5 "Payment Terms" above are not respected, a fixed fee of €40 for debt recovery fees shall be charged by the Organiser in addition to the late payment penalties referred to above (Art. L-441-3, L441-6 and D445-5 of the French Commercial Code). This fixed fee does not preclude any other fees incurred by the Organiser in recovering unpaid invoices.

Once a stand location has been allocated to a Partner, the balance must be paid before the date stated on the invoice.

Stands will only be made available to Partners once full payment has been received.

8. VAT

Partners from outside France can obtain a VAT refund as follows:

* For companies from European Union member countries:

- Submit the refund request via the appropriate online State portal where the Partner is registered in accordance with the provisions of Directive 2008/9/CE of 12 February 2008. In France, this is the fiscal portal at www.impot.gouv.fr.

- A digital copy of the original invoices for all sums over €1,000 excl. tax must be submitted with the online refund request.

- The refund request must be submitted by 30 September of the calendar year that follows the refund period.

* For companies from countries outside the European Union:

The Partners concerned must appoint a tax representative in France to carry out all tax formalities.

9. TERMINATION CLAUSE – PENALTY CLAUSE

9.1. If the Partner fails to pay any of the amounts it owes by the due date regardless of the reason, the contract binding it to the Organiser will be terminated seven (7) days after the Organiser has sent a formal notice expressly stating the terms of this Clause 9.1 to the Partner by any written means, when the breach remains unresolved.

If the Partner expresses the intention of cancelling its participation to the Show, regardless of the reason, the Organiser may implement this termination clause by sending it a formal notice to abandon the cancellation and confirm its participation within seven (7) days. That period of seven (7) days will begin on the date of the formal notice's notification to the Partner.

The contract will automatically be terminated upon expiration of the above time frame, without the need for the Organiser to have the termination recorded by the courts, and the Organiser will immediately be free to dispose of the space allocated to the Partner. In the event of termination of the contract in application of this clause, the Partner remains liable to pay the Organiser the full price of its participation in the Show. Consequently, the amounts previously paid will definitively remain the property of the Organiser and any outstanding amounts will immediately fall due.

9.2. As an exception to the above, the contract between the Partner and the Organiser will immediately be terminated as of right and without formal notice:

- if the Partner does not occupy its stand by the day before the Show opens to the public, regardless of the reason,
- in the event of the Partner's registration less than thirty (30) days before the Show opens, if the payment stipulated in Clause 5 of these Terms and Conditions is not made within the time frame set out in the said clause (either eight (8) days or two (2) after the invoice was sent and, in any case, at least two (2) days before the Show opens), regardless of the reason.
- In the cases mentioned in article 9.2, the consequences of termination will be the same as those provided by article 9.1.

10. INSURANCE

10.1. Automatic insurance

The Organiser recommends that the Partners subscribe to the insurance policy for the Partners underwritten by COMEXPOSIUM ASSURANCES. This insurance policy includes cover for damage to any property belonging to a Partner that subscribes to the policy through the registration form. The cover limits are set out in the insurance regulations attached to the registration form and are subject to any changes that may be made to the terms and conditions of the policy. By subscribing to the insurance policy as set out in the attached insurance regulations, the Partner shall adhere to the insurance agreement underwritten by COMEXPOSIUM ASSURANCES.

10.2. Additional insurance

Upon request made to the Organiser, the Partner may -

a) In respect of damage to goods/property: subscribe to additional coverage for amounts beyond that offered by the principal policy, in return for the payment of a premium that shall be calculated according to the amount of the extra coverage,

b) For plasma screens: subscribe to a specific policy.

10.3. The automatic insurance policy does not include cover for the Partner's civil liabilities and the Partner shall be responsible for taking out and meeting the costs of an adequate policy. Therefore the Partner hereby expressly acknowledges that it has subscribed to an insurance policy with an insurer that covers its third party liabilities and the liability of any person directly or indirectly participating in its activities and/or those of its company in respect of any physical injury and material and non-material loss or damage caused to others and arising directly as a consequence of the Partner's participation and/or that of its company, in the Show (including during the periods when the stands are being assembled and disassembled).

10.4. Waivers

All Partners, by virtue of their participation in the Show, are deemed to have waived all their rights and those of their insurers to take action against the Organiser, the company managing the site where the event shall take place, and their respective insurance companies, for any damage whatsoever caused either directly or indirectly to its goods and/or property or the goods and/or property of its employees.

Other than in the event of a malicious act, it is hereby expressly stipulated that on the basis of reciprocity, the company managing the site where the event shall be held, the Organiser, and their respective insurance companies, waive all recourse against the Partner and its insurer for any damage caused to their goods/property/materials for which the Partner would otherwise be liable

11. ALLOCATION OF STANDS

The Organiser will draw up a Show floor plan and

allocate stand areas as applications are received, taking into account the Show's different sections. The Organiser will do its best to take into account the wishes expressed by the Partners and the nature of the products exhibited. So as to be able to do this and taking into account the inherent constraints imposed in the placement of Partners, the Organiser reserves the right to modify the surface area requested by the Partner, up to a maximum of 20%, and to modify the corresponding invoice accordingly, without this giving the Partner the right to cancel its application. The Organiser alone can determine the general arrangement of the Show, as well as the arrangement of the stands at the Site.

Participation in previous events does not give the Partner any special rights to stand locations.

Any complaints made by a Partner about the allocation of stand areas should be addressed in writing to the Organiser within seven (7) days of receiving of the Show's floor plan. The Organiser will review such complaints if they are supported by detailed documentation that clearly sets out the serious nature of, and/or the reasons for, the complaint.

If the Partner has not contacted the Organiser within seven (7) days of sending the features of the Partner's location, the Partner shall be deemed to have accepted the stand allocated to it.

Under no circumstances shall the Organiser be held liable for any consequences arising (disturbances, commercial damages among other things) from the location of a stand allocated to a Partner.

12. SUBLETTING/SHARED EXHIBITING

The Partner may not provide advertising services on any media for a company that is not itself a Partner. Furthermore, the Partner is prohibited from assigning or subletting any stand or part of any stand area that it has been allocated without prior written agreement from the Organiser stating its partners (co-partners, corporation represented...). If the Organiser agrees to the latter, the Partner must pay individual registration fees for each of the companies being on its stand. The Partner will ensure that any sub-lessee on its stand complies with the Contractual documents. The Partner is liable notably for any breach of the Contractual documents committed by any sub-lessee on its stand. Moreover, the Partner hereby holds harmless the Organiser against any dispute, claim, charge, judgement and/or miscellaneous disbursements that may arise as a consequence of any company present on its stand in relation to their participation in the Show.

13. STANDS

Information regarding the installation, equipment and removal of stands will be available in the Partner's Guide.

a) Stand use - compliance with applicable laws and regulations

Partners are required to be familiar with and comply with all applicable regulations in force at the time of the Show, whether issued by public authorities or by the Organiser, in particular the no-smoking rules that apply to the public areas, the Fire Safety Regulations and the Health and Safety Regulations.

The Fire Safety Regulations and the Health and Safety Regulations will be communicated to Partners in the Partner's Guide.

The Organiser prohibits the operation of any stand that does not comply with these regulations.

The Partner agrees to comply with all laws and regulations that apply to its business and/or the services and businesses that it wishes to develop within the scope of its participation in the Show. To this end, the Partner will lodge all mandatory declarations and obtain the necessary approval and/or accreditation (including for

selling and giving away drinks to be consumed on site) so that under no circumstances shall the Organiser have cause to be concerned.

Lastly, the Partner will not cause any discomfort (noise, odour, etc.) to neighbouring Partners or negatively impact the Show's organisation.

b) Exclusive services of the stand

To optimise the safety of people and property during the Show, Partners wishing to order caretaking, cleaning and handling services ratify the preselection and negotiation carried out by the Organiser by authorising it to enter into the service provision agreement(s) in its name and on its behalf. It acknowledges having read the essential conditions of these agreements at the time of registering and having been informed of the need to refer to the Partner's Guide.

The Organiser's mandate shall end upon conclusion of the service provision agreement (cleaning, handling and/or caretaking).

Performance of the contract and its follow-ups shall therefore be exclusively managed by the Partner and the service provider, to which it must directly pay the price of the service without COMEXPOSIUM being its agent. Any complaint must therefore be sent to and dealt with directly by the Service Provider. The Organiser shall remain third party to this contractual relationship.

In any event, pursuant to this mandate, only the Partner shall be bound to the service provider in question. The Partner may not seek the liability of the Organiser under any circumstances, save for the missions conferred as strictly defined previously

c) Damage

Unless stated otherwise, the stand area, the stand itself and any equipment made available to the Partner by the Organiser shall be deemed to be in good condition. The leased stand must be returned to the Organiser in a clean condition and cleared of any rubbish. The stand and any equipment provided as stand fittings must be returned to the Organiser in good condition. Any damage caused to the occupied space, the stand, the supplied equipment, or the existing infrastructure recorded upon return of the stand will be invoiced to the Exhibitor.

d) Stand occupation

The Partners will occupy their stands no later than the day before the Show opens to the public.

The stand must be continually occupied by the Partner during opening hours of the Show to the public.

e) Pass readers

The pass readers which may be purchased by the Partner give the visitors the possibility to identify themselves on the Partner's stand, so the Organiser may provide to the Partner their following personal data at least: name, surname, phone number, email address and postal address. This identification process depends on the visitors consent to have their personal data transmitted to the Partner. For that reason, the Organiser does not guarantee the Partner to provide him with a determined amount of data.

The Partner is required to comply with the regulations applicable to the protection of personal data and the sales prospection. Under no circumstances should the Organiser be liable for the Partner's use of the transmitted personal data for which it is solely responsible. Finally, the Partner is informed that the data collected by the pass readers will be used by the Organiser for statistical purposes, stand traffic analyses and interaction with the public.

14. PERMITTED PRODUCTS, BRANDS AND SERVICES

The Partner is prohibited from exhibiting at its stand any products, brands and services other than those listed on its application form.

Moreover, the Partner hereby declares and warrants that it holds all intellectual property rights relating to the products and/or services exhibited, or that it has been authorised by the rights' holder to exhibit the products, brands or services at its stand.

The Partner hereby warrants that the products and/or services it is exhibiting comply with all current applicable safety standards and accepts full liability for any defects in the aforementioned products and services; as such the Organiser cannot be held liable in this respect.

15. VISIBILITY

The Partner shall be solely liable for the contents of all information supplied by it and intended to be broadcasted by the Organiser on the Show's website, and in particular for information about itself and its products and/or services and their characteristics, performance, prices, etc.

The Partner hereby warrants that the aforementioned information is lawful and in particular that it complies with all current regulations relating to the name, offer, presentation, user manual, and description of the scope and terms of the warranty covering the goods, products or services that it is presenting online and, more generally, that this information complies with all current advertising and consumer protection laws. The Partner has sole liability for the publication of all texts, logos, illustrations, photographs, images, products and brands and the Partner alone must hold the relevant reproduction rights.

The Partner holds harmless the Organiser against any amicable dispute and judicial proceedings brought by a third party.

16. ILLICIT TICKET TOUTING

The act of offering for sale or showing with the intention to sell or transfer or supplying with the intention to sell or transfer any Show access passes (entry passes, invitations, tickets etc.) in a public or private place or on the Internet, without the authorisation of the Organiser, is a criminal offence punishable by questioning and arrest by the police and a fine of €15,000. The fine is increased to €30,000 for repeat offenders provided in article 313-6-2 of the Penal Code).

17. INVITATION CARDS

The copying or re-sale of invitation cards is strictly prohibited and shall be subject to prosecution and other sanctions provided in article 313-6-2 of the Penal Code).

If the fraudulent use of an invitation card (re-sale, copying, theft, etc.) is brought to its attention, the Organiser reserves the right to withdraw the invitation.

18. DEMONSTRATIONS AND OTHER EVENTS

a) Démonstrations

Demonstrations may only be held at the Show for those products that require a specific technical explanation. Furthermore, such demonstrations may only take place if the Organiser has given a special prior written authorisation. Demonstrations on a podium raised above the initially planned floor height are strictly prohibited. Demonstrations carried out using a microphone, or which harangue or solicit in any manner, are strictly prohibited. Any full or partial closure of an Partner's stand during normal opening hours to the public and, in particular, during any demonstration, is strictly prohibited without express prior written authorisation from the Organiser.

b) Other events

All attractions, shows and events taking place within an Partner's stand area must be authorised in advance by the Organiser. To this end, the Partner shall provide

specific details of the planned event (equipment and audio devices used, type of event, etc.).

In any event, the loudspeakers used may not exceed 30 decibels (dB) and they must face the interior of the stand and be angled towards the floor. The sound level shall not exceed 85 decibels (dB).

c) Under no circumstances shall any demonstration or event interfere with the neighbouring Partner(s) or the general movement around the Show and, more generally, with the proper running of the Show. Failing this, approval may be revoked without warning.

19. ADVERTISING

All advertising using sound or lighting must comply with the Show's decoration regulations and shall be subject to the prior written agreement of the Organiser. Any such agreement shall be conditional upon the advertising not interfering with any neighbouring Partner(s) or the general movement around the Show and, more generally, with the proper running of the Show. Failing this, approval may be revoked without further warning.

Distribution of brochures, vouchers and other printed matter intended to redirect Show visitors to the Partner's stand is strictly prohibited in the aisles and throughout the Site. Only brochures, vouchers and other printed material offered within the Partner's stand are authorised.

Any documentation given to any visitor to a stand, such as a business card or order form, must bear the stand name or company name of the Partner as it appears on the application form.

20. BUSINESS PRACTICES / ABSENCE OF A RIGHT TO WITHDRAWAL / UNFAIR COMPETITION

The French Consumer Code expressly prohibits sales at a premium (Article L 121-19 of the Consumer Code), sales at loss (Article L 442-2 of the Commercial Code), pyramid selling (Article L 121-15 of the Consumer Code), tying sales (Article L 121-11 of the Consumer Code) and false sales.

Any auctions must be in compliance with current legislation.

The Partner will explain to consumers that any purchases made at the Show, other than those subject to a consumer credit agreement (Article L312-18 of the Consumer Code) and those arising from a personal invitation to come to the stand to receive a gift, do not enjoy the right to cancel the purchase. As a result, in the contract proposals made at the Show, the Partner will mention the absence of a cancellation period in clear, legible terms contained in box set apart (Article L 224-59 of the Consumer Code).

Consumers do not benefit from the right of withdrawal for any contract signed with Partners performing their activity under normal conditions as defined in article L 221-1 of the Consumer Code, meaning under normal conditions in accordance with the Terms and Conditions and the General Rules for Commercial Events. The Partner is hereby expressly prohibited, for the entire period of the Show, from engaging in acts of unfair competition such as conducting surveys and distributing advertising items outside its stand area, where such surveys or distribution give rise to the diversion of visitors to the Show in favour of the Partner. The Partner is obliged to ensure that any agreements it enters into with visitors to the Show are executed in good faith.

In accordance with articles L 612-1 and following of the Consumer Code, the Partner additionally commits to offer to the consumers a mediator in order to solve amicably any dispute arising between them.

21. COUNTERFEIT ITEMS

The Partner will personally ensure the protection of all intellectual/industrial property rights related to the materials, products, services, and brands exhibited in accordance with any applicable current legislation and regulatory provisions, and the Organiser shall not be held liable for any failure to comply, particularly in the event of a dispute with another Partner or a visitor to the Show.

In the event that a competent court finds that the Partner has breached the provisions of the present clause, the Organiser reserves the right to oblige the Partner to comply with any stipulations made in the court's findings.

Failing that, the Organiser reserves the right to refuse entry to the Partner or to enforce any sanctions referred to in the Terms and Conditions without the Partner having the right to claim any compensation.

22. DISPLAYING PRICES

Prices must be shown inclusive of all taxes and in the French language, in accordance with current applicable legislation, and must be clearly displayed to ensure the public is well informed. Any price reduction announcements (discount, rebate or cashback offer) through labelling, marking or display must comply with all current applicable legislation and regulations relating to the advertising of prices to consumers, and may only appear on small posters within the stand area. The maximum size of any such posted notices is 30 cm x 20 cm.

23. SACEM DECLARATION

Partners wishing to play music at their stands must give the Organiser prior written notice of the same. Furthermore, the Partner is exclusively liable for complying with intellectual property laws relating to the playing of music. Thus, the Partner shall make any necessary declarations relating to the playing of music to SACEM (the French collecting society) and hereby undertakes to make any requisite payments. The Partner holds harmless the Organiser against all claims and/or actions brought by a third party as a consequence of the Partner's failure to meet its obligations.

24. PHOTOS/BRANDS

The Partner, for no charge, expressly authorises the Organiser and the Comexposium Group to:

- take, should they wish to do so, photos and/or videos featuring the Partner and/or members of its team, as well as any products exhibited at its stand,
- use any such images freely on all media and in particular for the purposes of advertising (including on the internet) in France and worldwide for a period of five (5) years beginning from the date of its application form,
- cite and reproduce, for no charge, its trademark and company name as a commercial reference for the purposes of communication on any media (including the internet) in France and worldwide for a period of five (5) years beginning from the date of its application form.
- Where applicable, represent, broadcast, reproduce, adapt, record, edit, translate, use, exploit at no cost the materials provided by the Partner during the Show which the latter certifies being the owner of the copyrights or certifies having received all the required authorisations from the owner of the copyrights, and also the interventions of the Partners for the purposes of communication on any media (including the internet) in France and worldwide for a period of five (5) years beginning from the date of its application form.

Any Partner who does not wish for all or part of their

stand or any elements thereon (logo, trademark, model) or any members of their team to appear in photographs or films and/or on the Internet by way of advertising material promoting the Show, must advise the Organiser of this in writing before the beginning of the Show.

Furthermore, any Partner wishing to take photographs of the Show must inform the Organiser in writing beforehand. Given this, the Partner will personally ensure it possesses all necessary authorisations to take photographs at the Show and is exclusively responsible for complying with any image rights enjoyed by Partners, public or any other participant to the Show.

25. CATALOGUE

Only the Organiser is authorised to publish, have re-published and distribute the Show catalogue. All information required by the catalogue publishing team will be supplied by the Partners, who remain responsible for it. Under no circumstances will the Organiser be liable for any omissions or reproduction, composition or other errors that may occur.

26. PRACTICAL INFORMATION

All information about the details of the Partner's participation in the Show can be viewed in the Partners' Space, accessible from the Show's website.

27. CANCELLATION OR POSTPONEMENT OF THE SHOW DUE TO A FORCE MAJEURE EVENT

In the event of force majeure, preventing the holding of the Show under the initial terms, the Organiser will have the authority to cancel, modify the date, the duration of the Show and/or the Site, decide its extension or its early closure or adapt the Show to the circumstances without the Partners being entitled to claim any compensation whatsoever.

For the purposes of these Terms and Conditions, will be considered as force majeure ("Force Majeure") the following events:

- Any event qualifying as force majeure within the meaning of article 1218 of the French Civil Code, and
- Any event or situation, whether or not it meets the conditions of force majeure within the meaning of article 1218 of the French Civil Code, which makes it impossible to operate the Site and/or to hold the Show or involves risks of disturbance or disorders likely to seriously affect the organisation and the smooth running of the Show or the safety of goods and persons (provided that it is not due to a fault or negligence on the part of the Organiser) such as :
 - fire, explosion, flood, storm, lightning, natural disaster;
 - riots, strikes, wars, acts of terrorism or actual threat of terrorism;
 - actual risk to the safety of persons and property;
 - epidemics and/or health emergencies, and/or health crises or actual health risks;
 - deterioration of technical equipment making it impossible to operate the Site or compromising the smooth running of the Show;
 - supply problems regarding consumable materials;
 - administrative decision to close the Site and/or to prohibit the holding of the Show, requisition, or decision of a third party binding on the Organiser.

In the event of Force Majeure, the Organiser will immediately notify the Partners.

In the event of a cancellation of the Show due to a Force Majeure event, the amounts received by the Organiser will be refunded to the Partners, after deduction of a proportion of the costs and expenses incurred by the Organiser for the holding of the Show (in particular, those relating to administrative costs, organisation,

promotion and the conduct of the Show).

The amount refunded to each Partner is calculated in proportion to the price paid by each Partner for its participation in the Show.

In the event of postponement of the Show to a later date and/or to a different Site, in the event of a change in the duration and/or opening and closing procedures of the Show or in the event of adaptation of the Show due to Force Majeure, the amount of the deposit or participation fee paid by the Partner will be retained by the Organiser for its participation in the postponed Show, and the Partner remains liable to pay the full amount due for its participation in the postponed Show in accordance with the terms of payment as amended *mutatis mutandis*. The Partner is not entitled to claim, under any circumstances, reimbursement of any amount paid or any compensation whatsoever.

28. UNFORESEEABILITY

In the event of a change of circumstances unforeseeable at the time of the conclusion of the contract, making its performance excessively onerous for COMEXPOSIUM, the Organiser reserves its right to cancel the Show or to modify, prior to the Show, the date, the Site, the duration of the Show, as well as the opening and closing hours of the Site which will host the Show. These modifications shall not substantially alter the format of the Show and shall be notified to the Partner with reasonable notice.

In the event of cancellation of the Show under the conditions of this article, the amounts received by the Organiser will be refunded to the Partners, without the Partners being entitled to claim any compensation whatsoever.

In the event of a modification of the Show or the conditions of organisation as provided for in this article, the amount of the deposit or the participation fees paid by the Partner will be retained by the Organiser for the participation of the Partner in the Show as modified and the Partner remains liable to pay the full amount due for its participation in the Show in accordance with the terms of payment as amended *mutatis mutandis*. Partners are neither allowed to demand a partial or total refund of the amount of the participation fee nor to claim any compensation whatsoever.

Article 1195 of the French Civil Code, relating to unforeseeable changes of circumstances, does not apply to these Terms and Conditions and to any contract entered into between the Organiser and the Partner on the basis of these Terms and conditions. The Organiser and the Partner declare that the Contractual documents contain the provisions that they have deemed sufficient and necessary to deal with such changes, including the provisions of this Article 28, and that, for the rest, they agree to bear the risk of changes as referred to in Article 1195 of the French Civil Code. Each party expressly waives the right to invoke the provisions of Article 1195 of the French Civil Code, and all rights it might have benefited under that article.

29. PERSONAL DATA

The Organiser, as data controller, processes the Partner's personal data in order to manage its application to participate in the Show and its business relationship with the Organiser in accordance with these General Terms and Conditions of Participation.

Said information and personal data will also be processed for security purposes in order to comply with legal and regulatory obligations, as well as to enable the Organiser to improve and personalize the services that it offers.

Depending on the choices made by the Partner on its application form, the Partner may also receive, by

any communications channel, business proposals and news on the Organiser's activities and services. The Partner's personal data may be processed, on the basis of the consent (which he may withdraw at any time) in order to communicate to him business proposals and news about other Comexposium Group events and/or their partners, by any communications channel. Only the Organiser's in-house teams and the service providers that it has authorized in connection with the organization and management of the Show will have access to the Partner's personal data. If applicable, these data can be communicated to third parties, according to the Partner's choice (the Organiser's partners /Comexposium Group Companies). The personal data that must necessarily be provided are indicated as such on the application form and are necessary for the conclusion and performance of the contract between the Partner and the Organiser. The Organiser will not be able to process the Partner's requests without said data.

In accordance with the applicable regulations, the Partner has a right of access, a right of rectification, a right to object to the processing of its data, a right to delete data and to limit its processing and a right regarding the portability of its data. The Partner may exercise these rights at any time by writing to the company DG Consultants Top TRANSPORT Europe 2022 – 5-7, rue de l'Amiral Courbet, 94160 Saint-Mandé, France or by email at dgconsultants.privacy@comexposium.com. Finally, the Partner has the right to lodge a complaint with France's Commission nationale de l'informatique et des libertés (the "Cnil").

The Partner's personal data will be kept for the duration of its commercial relationship with the Organiser and then during a period of 5 years from the date on which the Partner most recently expressed an interest. The data needed to establish proof of the said relationship, the data needed to comply with these General Terms and Conditions of Participation and the data needed in order for the Organiser to comply with its legal and regulatory obligations shall be kept in accordance with provisions in force.

30. SUBSTITUTION OPTION

As part of the execution hereof, the Organiser may at any time be free to:

- be replaced by any company from the Comexposium Group to which it belongs, understood as referring to any controlling, controlled by or placed under the same control as the Organiser (as defined by Article L 233-3 of the Commercial Code), or
 - assign or transfer, in any way and to any person of its choice, the rights and obligations ensuing from these Terms and Conditions, namely in the event of sale or lease management of the Show's business assets.
- It is expressly agreed that this transfer and substitution will not alter the application to participate in the Show, which the Partner will uphold.

31. COMPLIANCE

The Partner shall abide by all applicable legal requirements governing the duties (especially the Sapin 2 law, the Foreign Corrupt Practices Act and UK Bribery Act for anticorruption requirements), obligations, and internal business practices that shall be transmitted to the Organiser and shall obtain any permits or licenses necessary for its operations. The Partner shall not undertake any action in violation of any applicable legal requirement that could result in liability being imposed on the Organiser. The Partner engages to comply with the internal policies (especially the Code of Business Ethics and the Gift & Hospitality process available on the corporate website of the Organiser www.comexposium.com) disclosed by the Organiser and any requirement edited by those.

32. COMPLAINTS AND DISPUTES - GOVERNING LAW - JURISDICTION

All complaints must be sent by registered post with confirmation of delivery within ten (10) days of the Show closing.

The parties shall endeavour to settle amicably and rapidly any dispute that may arise between them in relation to the interpretation and/or execution of the contract and these Terms and Conditions. If at the end of a period of 90 calendar days after the date of receipt of the registered letter with acknowledgement of receipt notifying the dispute, the Organiser and the Partner do not reach an agreement, the dispute will then fall within the exclusive jurisdiction of the courts of Nanterre.

Participation in the Show and all actions taken in relation to this participation are subject to French law. In case of contradiction between this translation of the General Conditions of Participation and the French version thereof, only the French version shall prevail.

33. TOLERANCE

Any tolerance shown by the Organiser regarding any partial or complete failure by the Partner to carry out any provision(s) set out in the Contractual documents shall under no circumstances, irrespective of the duration or frequency, give rise to any rights which benefit the Partner, nor shall such tolerance modify, in any manner, the extent or terms of performance of the Exhibitor's obligations.

34. INVALIDITY

In the event that one or more provisions of these Terms and Conditions are found to be invalid or declared as such under any law or regulation or following a final court decision, the remaining provisions will remain in force and retain their scope of application.

35. SANCTIONS

In the event of any breach of the Contractual documents, the Organiser, having given formal notice if necessary, in the presence of a bailiff in respect thereof and where the breach remains unremedied, shall have the right to close the corresponding Partner's stand forthwith and prevent the Partner from entering the stand area, without such an action giving rise to a right to claim material or non-material damages from the Organiser in respect thereof.

The Partner shall be liable for any costs arising from the Organiser's intervention (bailiff's fees and/or fees relating to the stand closure).

In any event, once any breach has been identified, the Organiser has the right to terminate this contract without incurring liability for any losses suffered by the Partner and will be free from any commitment towards the latter.

In addition, the Organiser has the right to refuse the Partner admission to any Show organised by any company within the Comexposium Group for a period of three (3) years.

General terms and conditions of sale for communication tools

1. REGISTRATION

The Company DG Consultants (simplified joint stock company, with a registered share capital of 46 592 €, registered office located at 5-7, rue de l'Amiral Courbet, 94160 Saint-Mandé, France registered in the RCS Créteil Trade and Company Register under the number B 412 481 046) (hereinafter the "Organiser"), as lessee manager, organises the Top Transport Europe 2022 event (hereinafter the "Event") which is to be held from the 12th to 13th October 2022. Given this, communication resource services are offered to Partners and co-Partners and, if specifically approved in writing by the Organiser, to advertisers (hereinafter the "Client") who are not exhibiting at the Event but whose business may be of interest to visitors. Accordingly, any order of communication tools implies full unreserved acceptance of these general terms and conditions of sale. Any alteration or reservation of any sort made to this document by the Client shall be deemed null and void. No specific condition may override these terms, without the express prior written consent of the Organiser.

2. ORDERING

2.1. Placing an order

The Client shall place any orders using an Order Form provided by the Organiser (hereinafter the "Order Form") which constitutes a legal and financial commitment by the Partner.

The Client's order must be accompanied by the corresponding payment or proof of payment for the full amount due.

2.2. Order validation

The order shall be deemed to have been accepted by the Organiser if that party does not communicate any reservation or rejection within three working days of receiving the Order Form.

The Organiser reserves the right not to supply the requested service if payment is not received. The Client shall be solely liable for any consequences of late payment.

2.3. Order delivery

The Order is delivered according to the information given by the Client on the Order Form, provided it meets requirements.

The Organiser reserves the right not to proceed with service delivery as requested by the Client if the latter does not comply with current regulations. In this case, the Organiser will notify the Client and the order will be suspended until further information has been received and the Client agrees to any required modifications. If, for a previous order, the Client has failed to meet any of its obligations, late payment for example, the sale may be rejected unless the Client can provide satisfactory guarantees or payment in advance. No discount for cash or advance payment will be granted to the Client.

2.4. Amending or cancelling an order

Any requests to amend/cancel the order must be made to the Organiser within the timeframes given on the Order Form. Any amendments to the Order Form shall only be accepted by the Organiser subject to feasibility.

2.4.1. Amending an order

Any amendment that does not involve the removal of one or more articles is deemed to be an amendment to the Order Form.

Any amendment to an order already delivered by the Organiser shall be invoiced at the price stated on the Order Form.

2.4.2. Cancelling an order

Any amendment which results in an item being deleted from the Order Form or a Client withdrawing from the Event is deemed to be an Order cancellation.

The Organiser must be notified in writing of any order cancellation within three months of the start of the Event. Under the penalty clause, the Partner will be invoiced 50% of the total amount of the cancelled order. Any cancellation notified after this time will result in the client being invoiced in full.

3. DESCRIPTION OF COMMUNICATION TOOLS

These general terms and conditions of sale apply to, but are not limited to, the following services: advertising inserts (online or printed materials etc.), sponsoring, Partner workshops, advertising presentations and website inclusion.

3.1. Advertising inserts

a) The Organiser may offer the Client the opportunity to create advertising inserts on several types of media including printed documents, the Event website, the official bag, the badge lanyard, aisle letters, journalist notebooks, "visitor information" display panels and self-adhesive tiles (non-exhaustive list).

Advertising space will be allocated according to the space available and the date the advertising order is received.

b) The Client undertakes to declare the existence of an agent contract and to specify the term. The client must also specify whether its agent will purchase the space on its behalf.

In the event that payment is made by the agent, the Client and the agent are jointly and severally liable for payment of the order. No discount will be granted to the agent.

3.2. Sponsorship

The Organiser may offer Clients the chance to sponsor certain events or products in accordance with the terms stated on the Order Form.

3.3. Partner workshops and advertising presentations

The Organiser may offer Partners at the Event the option of organising workshops and advertising presentations under the conditions set out in the Order Form. The workshop and advertising presentation themes chosen by Partners must match the Event's list of topics or be an extension of them and are subject to prior approval by the Organiser.

4. BOOKING AND/OR INSERT ORDER

4.1. Order acceptance

Communication tools insert and/or booking requests must be sent to the Organiser using the Order Form. No orders will be accepted over the phone. The booking and/or insert order, accompanied by the required payment, is final.

4.2. Order rejection

The Organiser reserves the right to refuse an order for a tool, creation and so on without explanation should it run contrary to the spirit of the publication, the material or moral interest of the Event or current laws and regulations, particularly regulations governing advertising for weapons, munitions, tobacco and alcohol.

The Organiser also reserves the right to refuse any order depending on the products offered and the number of Client requests already received.

Rejection of an order does not result in any entitlement

to damages. Only the price of services ordered shall be refunded to the Client.

4.3. Deadline for submitting a booking and/or insert order

a) Advertising inserts, except advertising inserts on the Event website

The deadlines for submitting insert orders and receiving technical content are stated on the Order Form. If the technical content is not received by this date, the words "space reserved for" followed by the Client's name and address shall be printed in the booked space, and the insert shall be invoiced according to the terms stated on the Order Form.

Technical expenses for inserts, print proofs, pre-press, printing, correction, or re-formatting shall be payable by the Client, unless otherwise stated on the pricing sheet.

b) Insert orders for the Event website

The technical content must be supplied at the same time as the insert order (no element using HTML code is allowed), which corresponds to the final insert sending date stated on the Order Form.

If it is not received, the insert will not go ahead and will be invoiced according to the conditions stated on the Order Form.

c) Sponsorship

As sponsorship opportunities are limited, the Organiser will accept the requests received before the date stated on the Order Form.

Bookings shall be honoured according to the order in which they are received and availability.

d) Partner workshops and advertising presentations
Partner workshops and advertising presentation booking requests must be sent to the Organiser with the Order Form in order for them to appear in the conference programme. Since the number of Partner workshops and advertising presentations are limited, the Organiser shall respond to requests sent to it in the order it receives them.

Bookings shall be honoured according to the order in which they received and availability.

5. DELIVERY DEADLINES FOR ADVERTISING INSERTS

The Organiser undertakes to use all means necessary to ensure the online catalogue is published by the deadlines stated on the Order Form.

As such, the Client undertakes to provide the Organiser with all the necessary technical information for creating its advertising insert within the deadlines stated on the Order Form.

6. COMPLAINTS

6.1. Advertising inserts

For all communication tools published on the Event website, the Client shall have 8 (eight) days from the online publication date to communicate any comments or reservations to the Organiser.

Any comment or reservation must be sent in writing to the Organiser by post or by email to the address expressly specified by the Organiser or its service provider within this timeframe and must explicitly detail the aspects it deems do not comply with the items provided.

The Organiser shall then make the necessary changes within a reasonable time to ensure the insert complies with the content provided and shall notify the Client in writing of delivery of the communication tools. Where applicable, any content provided that is not part of the content initially supplied can give rise to

any complaint from the Client.

If no comment or complaint is made within eight (8) days or if there is no cause for comments or complaints with respect to the content provided, the online publication shall be deemed to comply with the content provided and delivery shall be deemed to be definitive and irrevocable.

6.2. Services (other than advertising inserts)

Any complaint about the delivery of services must be sent in writing to the Event's legal representative before the Event is closed to the public in order to be accepted and taken into account. No claims will be accepted after this date.

7. INVOICING AND PAYMENT

The applicable price is that stated on the Order Form; the details of what it includes are stated separately on that Order Form.

All prices included in pricing sheets issued by the Organiser are exclusive of VAT and, in accordance with legal and regulatory requirements governing the services, are subject to the addition of VAT at the applicable rate.

7.1. If communication tools are offered to the Partner with its application for admission to the Event, and the Partner orders them at the time of registration, they will be invoiced on the Partner's floor space order.

7.2. Any order placed after registration or orders for communication tools not offered to the Client as part of a Event registration contract will be payable in accordance with the instructions stated on the Order Form.

7.3. The payment may be made by:

- Cheque made out to the Organiser
- Bank transfer. * A copy of the transfer notification and debit confirmation must be submitted to the Organiser.

*The following sentence must appear on the bank transfer request: "Fees paid by the sender."

Orders without payment will not be processed. An invoice with details of VAT will be sent as soon as possible.

8. LATE PAYMENT PENALTIES

In the event of late payment, the services may be suspended. Furthermore, if any sum remains outstanding on the due date specified in the relevant invoices, whether or not that amount is the same as the amount specified in the general terms and conditions of sale, late fees of an amount equal to three times the legal interest rate shall be applied. Those penalties shall be applied starting on the day after the due date stated on the invoice.

In addition to any late payment penalties referred to above, a flat-rate indemnity of €40 in respect of recovery fees shall be required by the Organiser. It is hereby expressly agreed that this flat-rate indemnity shall not preclude any other fees incurred by the Organiser in recovering unpaid invoices.

9. TAX

Partners from outside France can obtain a tax refund as follows:

*For companies from European Union member countries:

- Submit the refund request via the appropriate online State portal where the Partner is registered in accordance with the provisions of Directive 2008/9/CE of 12 February 2008. In France, this is the fiscal portal at www.impot.gouv.fr.
- A digital copy of the original invoices for all sums over €1,000 excl. tax must be submitted with the online refund request.
- The refund request must be submitted by 30 September of the calendar year that follows the refund period.

*For companies from countries outside the European Union:

The Exhibitors concerned must appoint a tax representative in France to carry out all tax formalities.

10. LIABILITY

10.1. Advertising inserts/Sponsorship

The Organiser declines all liability in relation to the content and editing of advertisements. It cannot be held liable for information provided or products offered. Texts, logos, illustrations, photographs, images, hyper-text links, products, brands and generally all works, and content used to produce an advertising insert are the responsibility of the Client, which is solely liable for any fees, particularly for reproduction and representation.

The Client releases the Organiser from any liability the latter may incur as a result of the insert produced or distributed at its request.

The Client shall compensate it for any damages it may suffer and guarantees it against any third-party proceedings against it in relation to the insert.

The Client explicitly authorises the Organiser and/or any third party appointed by the Organiser, at no cost, to freely use the logos, photos, illustrations, and more generally all works, and content used to produce an advertising insertion, both in France and overseas and without any time restriction, for the purposes of promoting the Event, and/or the Comexposium Group and/or its communication tools.

It is also emphasised that it is not currently technically possible to satisfactorily protect against any form of reproduction, reuse, redistribution, or illicit marketing of all or part of a website. The Client therefore declares that it is aware that any content used on the internet is at risk of being copied and used fraudulently by any user connected to the internet. The Organiser may not therefore be held liable for any counterfeiting or damages suffered directly or indirectly by the Client as a result of this fact.

The Organiser reserves the right to interrupt the service for work to maintain and/or improve its networks. These service interruptions may not give rise to any compensation to the Client.

10.2. Workshops and advertising presentations

Activities taking place in workshops and advertising presentations are solely the responsibility of Partner, the only role of the Organiser being to provide them with spaces equipped with a screen, a flipchart, a mini-stage, an overhead projector and projection equipment as well as a hostess for welcoming participants and to promote workshops and advertising presentations. Under no circumstances can the Organiser be held liable for the successful running of activities in the workshops and advertising presentations.

11. DISPUTES

Any dispute which has not reached an amicable conclusion shall be settled according to French law, by the courts holding jurisdiction where the Organiser has its head office. Only the text in French shall be deemed authentic.

UNIMEV

Règlement général des manifestations commerciales

UNIMEV (French Meeting Industry Council) is a professional association that represents organisers of fairs, shows, conventions and events, site managers (exhibition and convention centres) and dedicated service providers in France. With nearly 400 members, Unimev represents almost 90% of business in the sector, including the biggest names in exhibition organisation, hospitality, and service provision for exhibitions in France and abroad.

1. GENERAL PROVISIONS

1.1. Scope

These rules and regulations are general and apply to all exhibitions organised by UNIMEV members.

1.2. Exhibition organisation

The organiser will determine the place, duration, opening and closing times of the exhibition, the price of the exhibition spaces, and the admission price as well as the closing date for registrations. The organiser will also determine the categories of persons or companies allowed to exhibit and/or visit the exhibition, as well as the nomenclature of the products or services presented.

Should it be absolutely necessary, the organiser reserves the right to change the details mentioned below, provided such change does not substantially affect the agreement that was signed initially by the organiser and the exhibitor:

- before the exhibition, the dates and place envisaged, on giving reasonable notice;

- before and during the exhibition, the general and specific layout and fittings, the opening times and the schedule for the activities, without having to inform the exhibitor.

1.3. Duty to provide general information

The organiser has a duty to provide general information on the general functioning of the exhibition.

1.4. Decision-making power in the event of a threat to public safety

The exhibitor authorises the organiser to determine whether the exhibition should be interrupted or the venue evacuated in the event of a threat to public safety and undertakes not to make any complaint subsequently.

1.5. Cancellation or postponement of the exhibition if not enough exhibitors have registered

The organiser may cancel or postpone the exhibition if it considers that too few exhibitors have registered. In such case the sums paid by any registered exhibitor will be returned to it. Until the day on which registrations close, the exhibitor will bear all the risks that may arise if the exhibition does not take place, more particularly it will have sole responsibility for the costs that it thought that it had to incur in anticipation of its taking part in the exhibition.

1.6. Cancellation or postponement of the exhibition in the event of force majeure

The organiser may cancel or postpone the exhibition in case of force majeure.

The following situations constitute cases of force majeure that justify the cancellation or postponement of the exhibition, at any time: any new, health, climatic, economic, political or social situation, at local, national or international level, that was not reasonably foreseeable at the time when the exhibitors were informed of the exhibition, that is beyond the control of the organiser, that makes it impossible to hold the exhibition or which carries risks of disturbances or unrest that might have a serious impact on the

organisation and smooth running of the exhibition or the security of property and persons.

If the exhibition is postponed, the treatment of the sums already paid will be determined in the specific regulations for each exhibition.

2. APPLICATIONS TO PARTICIPATE AND DECISIONS REGARDING ADMISSION

2.1. Application form

Persons wishing to participate should complete the application form prepared by the organiser, which is available in digital or printed format. Applicants will not be deemed to have been accepted by the organiser merely because an application form has been sent out, nor because payment has been received by the organiser.

2.2. Undertakings by the applicant in the application to exhibit

Returning the application form:

- constitutes acceptance of all the instructions including any that become necessary as a result of new or special circumstances;
- constitutes an undertaking to comply with all the statutory and regulatory instructions in force;
- constitutes a firm and irrevocable undertaking to pay the whole price of the service and related costs, unless the organiser refuses the application.

2.3. Acceptance of applications

The organiser, or the selection committee that it has set up, will process the applications and rule on admissions.

The organiser will have sole discretion with respect to the definition and organisation of the products and/or services offered at its exhibition. It reserves the right to reject, provisionally or permanently, any application that does not comply with the required conditions, either with respect to the stipulations mentioned on the application form, or with respect to those contained in the general rules and regulations governing exhibitions, the special rules and regulations or the nomenclature of the exhibition, or else in the light of public policy and the laws and regulations in force.

The organiser's reply to the exhibitor will constitute acceptance of the application.

2.4. Reasons for the decision to accept an application

The organiser is not required to explain its decisions on applications.

2.5. Notification by the exhibitor of new information that would justify the reconsideration of its application

The exhibitor must inform the organiser of any information or event that occurs or comes to light after its application has been made, that would justify the reconsideration of its application.

2.6. Cancellation by the organiser of its decision to accept an application when it was accepted on the basis of erroneous or inaccurate information or information that has become inaccurate

The organiser reserves the right to request, at any time, additional information relating to the foregoing and, if appropriate, to reconsider an admission decision that was made on the basis of erroneous or inaccurate information or information that has become inaccurate. In accordance with article 03.02, any down-payment made will then remain the property of the organiser, which also reserves the right to seek payment of the price of the service in full.

2.7. Withdrawal by the exhibitor

The rules and regulations specific to the exhibition may stipulate conditions and procedures for the withdrawal of an accepted exhibitor from the exhibition.

In the event of the withdrawal, for any reason whatsoever, of an exhibitor whose application has been accepted, the balance of the price that has not yet been paid will still be due to the organiser.

3. PRICE OF THE SERVICE PROVIDED FOR THE EXHIBITOR

3.1. Price of the service

The price of the service provided for the exhibitor will be determined by the organiser and may be revised if the tax provisions change.

3.2. Payment of a down-payment

The organiser may require a down-payment or down-payments which it will retain irrevocably. The consideration of the application may be conditional upon the payment of such preliminary sums. As stipulated in Article 03.05, in any event, it reserves the right to terminate the agreement entered into with the exhibitor if the exhibitor has not made the payment or payments agreed within the time limit stipulated.

3.3. Registration fee

The organiser may require the applicant to pay a registration fee to cover the cost of processing the application. The registration fee may be retained by the organiser regardless of whether it accepts the application or not.

3.4. Terms of payment

Payment for the service must be made on the dates and in accordance with the terms stipulated by the organiser.

3.5. Failure to pay

Should the exhibitor fail to make payment on the dates stipulated, the organiser will be authorised to apply the provisions of article 06.02-Default by the exhibitor, particularly paragraphs 2 and 3.

Late payment will also lead to the application of late payment interest, calculated as stipulated in article L.441-6 (12) of the French Commercial Code (Code de commerce). Any exhibitor that fails to make payment on a due date will also be automatically liable to pay flat rate compensation of €40 to cover the costs of recovery (Decree no. 2012-1115 of 2 October 2012).

4. ALLOCATION OF PLACES

4.1. Allocation of places to the exhibitors

The organiser will draw up the plan for the exhibition and allocate places to the exhibitors, without any restriction, taking account, where possible, of the wishes expressed by the exhibitors, the nature of the products and services presented by the exhibitors, the layout of the stands that they propose to set up and, where necessary, the dates on which the applications were registered.

If the venue at which the exhibition is to be held so allows, the plans filed and the descriptions of the lots will include dimensions that are as precise as possible. In order to take account of any unforeseen events that affect the organisation of the exhibition, the organiser will have the right to change the allocation that was decided at the outset, and the size and arrangement of the spaces requested by the exhibitors, on the basis of objective considerations. The exhibitors will not be authorised to cancel their agreement to take part unilaterally, on account of any such change.

4.2. Space will be allocated to different business sectors on the basis of quotas

The organiser may, within the framework of the special rules and regulations for each exhibition, determine

the maximum space available for each type of activity or service marketed and/or the maximum number of exhibitors. The acceptance of each exhibitor's application will then depend upon the places that are still available in the business sector in question when the application is made.

4.3. The exhibitor will not be able to claim any right to a place

The exhibitor will not be able to claim a priority or automatic right to a place from one session to the next, in any event. Participation at previous exhibitions does not create a prior right for the exhibitor.

4.4. Constraints relating to a scheduled activity

The plans provided will specify the location and nature of the activities organised in connection with the exhibition. The exhibitor will be informed by the organiser of the advantages and possible disadvantages of its stand being close to the activity. If it does not object to the location within a reasonable time before the exhibition opens to the public, it will be deemed to have accepted any constraints and agrees not to bring any action against the organiser.

5. BUILD UP, FIT OUT AND CONFORMITY OF THE STANDS

5.1. Build up period

The "guide" or "exhibitors' manual" specific to each exhibition will set out the time allowed the exhibitor, before the exhibition opens to the public, when it will be able to fit out its stand and store the items that it will need during the exhibition.

5.2. UNIMEV Plan

During the build up period, the exhibitor is required to comply with the "Charte professionnelle visant à organiser l'hygiène et la sécurité des salariés en situation de coactivité pendant les opérations de montage et de démontage des manifestations commerciales" (Professional plan for the health and safety of employees involved in joint activities during the build up and tear down periods for exhibitions) which was adopted by UNIMEV at its General Meeting on 2 July 2010 and which is available at <http://www.unimev.fr/>.

5.3. Arrival/departure of goods at/from the site

The exhibitor must comply with the organiser's instructions relating to the regulations governing the arrival and departure of goods, particularly with respect to vehicle traffic on the exhibition premises.

5.4. Respect for the time allowed for build up activities

The exhibitors or their employees must have completed their set up on the dates and at the times set by the organiser. After the said dates and times, no packing, equipment, transport vehicles or outside contractors may access, or remain at the exhibition site, for any reason whatsoever and however harmful that may be to the exhibitor's interest.

5.5. Reception of parcels and goods by the exhibitors or their employees

Each exhibitor or its employee will be responsible for the transport, reception and shipment of its parcels and goods, and for the acknowledgement of their contents. If the exhibitor or an employee of the exhibitor is not present to receive its parcels or goods, the organiser may refuse them, in which case the exhibitor will not be able to claim compensation for its loss.

5.6. Respect for site integrity and safety

The fitting out of the stands must not, in any event, damage or change the permanent installations at the exhibition venue, and must not detract from the convenience or the safety of the other exhibitors and visitors. The exhibitor will be liable for all damage it causes. To this end, the exhibitor must take out an insurance policy to cover damage caused.

5.7. Conformity of the fit out of the exhibition stands

The specific decoration of the stands must be carried out by the exhibitors under their responsibility. It must not interfere with the visibility of the signs and safety equipment, nor affect the visibility of the neighbouring stands and must comply with any provisions in the organiser's special rules and regulations or those of the host site and the "guide" or the "exhibitors' manual".

5.8. Conformity of the materials used

The materials used to fit out the stand, including hangings and carpeting, must comply with the rules and regulations in force. The organiser has the right to have any equipment or installations that are not in compliance removed or destroyed, at any time, at the exhibitor's expense.

5.9. Action by the organiser to remove/change the exhibitor's installations

On its own initiative or at the request of an exhibitor which thinks that its interests have been harmed, the organiser reserves the right, before the exhibition opens to the public and during the exhibition, to remove or change installations that cause annoyance to the neighbouring exhibitors or visitors, or do not comply with the special rules and regulations of the exhibition or the special plans/projects that were submitted previously for its approval, where necessary.

5.10. Compliance with the health and safety regulations

The exhibitor or any person duly appointed to represent it, must be present on its stand when the stand is inspected by the safety officers, and must comply with the safety measures imposed by the authorities and the safety measures adopted by the organiser or the site manager, throughout the exhibition.

6. OCCUPATION AND USE OF THE STANDS

6.1. Prohibition on transferring, subletting or exchanging a place

Exhibitors participating in the exhibition are specifically forbidden from transferring, subletting or exchanging, with or without consideration, all or any part of the place allocated by the organiser.

6.2. Default by the exhibitor

Any exhibitor which, for any reason whatsoever, is not in occupation of its space on the day on which the exhibition opens, or on the final date allowed for the fit out by the organiser, will be deemed to have given up its right to exhibit.

The organiser will be free to dispose of the exhibition space in question, without the absent exhibitor being able to claim any refund or compensation, and to remove any visual relating to its products or services. The sums paid or remaining due on account of the service will become the property of the organiser, which will pursue payment of same, even if another exhibitor takes over the space.

6.3. Participation at a collective stand

A group of exhibitors may be authorised to make a collective presentation provided each of them has obtained the prior consent of the organiser, has applied for the right to be part of a shared stand, and has undertaken to pay the registration fee

6.4. Presented products or services

Unless it has the organiser's prior, written consent, the exhibitor may only present materials, products or services that are listed on the application form and that comply with the nomenclature of products or services prepared by the organiser.

Unless there is an express stipulation to the contrary, second hand materials or products may not be presented or offered.

The exhibitor may only present products that it produces or distributes: in such case, it will attach a list of the brands whose products or services it proposes to promote to its application form.

6.5. Prohibition on advertising services provided by members of regulated professions

The exhibitors must refrain from promoting the activities of practitioners or establishments that belong to a regulated profession whose regulations forbid all advertising (e.g. medical activities).

6.6. The stand must be kept clean

Stands must be kept in impeccable condition throughout the exhibition. Each stand must be cleaned every day, at the exhibitor's expense. Cleaning must be completed by the time the exhibition opens to the public.

6.7. Exhibitor's liability in the event of theft on its stand

The rental of a stand is not a contract for the storage of goods. In the event of theft on a stand, the exhibitor will have no claim against the organiser.

6.8. Maintenance of the offer presented on the stand until the end of the exhibition

Exhibitors may not strip their stand, nor remove any of their items, before the end of the exhibition, even if the exhibition is extended.

6.9. Quality of the presentation of the offer to the public

Bulk packing, the covers used when the exhibition is closed, items not used to present the offer and the staff cloakroom must be out of the sight of visitors.

Conversely, it is forbidden to leave the items that are supposed to be on display covered during the business hours of the exhibition. The organiser reserves the right to remove covers from items without being held liable, in any way, for damage or losses that might result from such an action.

6.10. Regulation concerning the distribution and consumption of alcohol

Alcohol may be sold to and consumed by adults aged 18 and over, provided the relevant law and the specific regulations of the exhibition are complied with.

6.11. Ban on smoking

As laid down by law, it is strictly forbidden to smoke on the premises of an establishment that is open to the public, except in the areas set aside for that purpose. Any person who smokes outside the areas set aside for smokers will be liable to pay a fixed penalty (for a class 3 petty offence). Failure to enforce the standards applicable to reserved areas or to install the related signage will be punished by a fixed penalty (for a class 4 petty offence).

6.12. Written record of any notified breaches

Any failure to comply with any of the provisions of this chapter will be recorded in writing by the organiser and may be used as a ground to refuse to allow the exhibitor to participate at future exhibitions.

7. ACCESS TO THE EXHIBITION

7.1. Entry to the exhibition

Persons wishing to enter the exhibition must have a pass, an invitation or a ticket issued by the organiser.

7.2. Organiser's right to deny access to or expel any person

The organiser reserves the right to deny access to or expel any person, whether a visitor or exhibitor, whose presence or behaviour might harm or damage:

- the protected interests of consumers or business ethics;
- the security, peace or image of the exhibition;
- the integrity of the site.

7.3. Exhibitor's passes

Passes allowing the holder to enter the exhibition are issued to the exhibitors under the conditions laid down by the organiser.

7.4. Invitations

Tickets for the persons or companies that the exhibitors wish to invite are issued to the exhibitors under the conditions laid down by the organiser. Unused tickets may not be returned or exchanged and will not be refunded.

7.5. Prohibition on the sale of tickets by exhibitors

The distribution, reproduction or sale, by an exhibitor, with a view to making a profit, of tickets issued by the organiser is strictly forbidden and may lead to court proceedings.

The unlicensed sale of tickets in the street is a criminal offence and perpetrators may be stopped and arrested by the police. The offence is punishable by fines ranging from €3,750 to €15,000 and by terms of imprisonment ranging from 6 months to 1 year. The offence of selling items in the street without a licence is deemed to have been committed when a person offers items for sale, puts them on sale or displays them for sale without authorisation or without making a lawful declaration, or practises any other profession in a public place in breach of the regulatory provisions on the policing of such places (article 446-1 of the French Penal Code (*Code pénal*)).

8. CONTACT AND COMMUNICATION WITH THE PUBLIC

8.1. Obligation to be polite and to behave in a dignified fashion

The exhibitors and their staff must be smartly dressed and extremely polite to all other persons, such as visitors, other exhibitors, organisers, security staff, hostesses and all other service providers. The staff must not bother customers nor move outside the stand. Any failure to comply with this provision will be recorded in writing by the organiser and may be used as a ground to refuse to allow the exhibitor to participate at future exhibitions.

8.2. Exhibitor's presence

The stand must be occupied by the exhibitor or its representative at all times during the hours when the venue is open to exhibitors (including during the build up and tear down periods and when deliveries are made), and at all times during the hours when the exhibition is officially open to visitors.

Any failure to comply with this provision will be recorded in writing by the organiser and may be used as a ground to refuse to allow the exhibitor to participate at future exhibitions.

8.3. Preparation and distribution of the "catalogue of exhibitors"

The organiser has sole rights to publish and sell the catalogue of exhibitors, along with the rights relating to the advertisements contained in the catalogue. It may grant all or any part of these rights.

The items required for the preparation and publication of the catalogue, in printed and electronic format, will be provided by the exhibitors on their sole responsibility.

8.4. Distribution of the information provided by the exhibitors

The exhibitors authorise the organiser to publish, in digital or printed format, the information provided on the exhibition's website, in the catalogue of exhibitors and in any other document relating to the exhibition (visitor's guide book, plans for public display, etc.).

The organiser will ask the exhibitors, when they register or at a later date, for their authorisation to use their name and image (brand, logo, products or services, stand) in media communications or canvassing documents, in order to advertise and promote the exhibition.

Any exhibitor that gives its authorisation is presumed to have obtained its employees' and subcontractors'

authorisation for their images to be used by the organiser in connection with the exhibition.

Once the exhibitor has given its authorisation, neither the organiser, nor the producer nor the distributor can be held liable on account of the distribution of the exhibitor's image, or that of its stand, brand, trademark, staff, products or services, for the purposes of the exhibition, in France or abroad, in digital or printed format.

8.5. Display of posters

The organiser reserves the exclusive right to display posters at the exhibition venue. Therefore, on its stand, the exhibitor can only use visuals, whether posters or signs, intended to promote its business, products or services, while having full regard for the instructions regarding general decoration. The organiser may have visuals that do not comply with this provision removed.

8.6. Distribution of promotional material and products

Brochures, catalogues, printed matter, or objects of any kind whatsoever may only be distributed by the exhibitors on their own stand. Brochures relating to products, trademarks or services that are not on display may only be distributed with the organiser's written consent.

8.7. Distribution of non-promotional media and products – Conducting opinion surveys

It is forbidden to distribute or sell newspapers, periodicals, brochures, raffle tickets, badges, vouchers or coupons, even if they relate to charitable work, and to conduct opinion polls, at the exhibition venue and in its immediate vicinity, unless the organiser has granted an exemption from this rule.

8.8. Various attractions

Any light, sound or audiovisual advertising and any promotion, entertainment or demonstration that could cause crowding in the aisles or cause a nuisance to the other exhibitors must have the organiser's prior approval. The organiser will be entitled to revoke any authorisation that may have been granted, in the event of disturbance to movement, to neighbouring exhibitors, or to the smooth running of the exhibition itself.

8.9. Audible advertising and touting

Audible advertising and touting in any form whatsoever, are strictly forbidden. The exhibitors must not obstruct the aisles or encroach upon them, in any circumstance, unless they have exceptional, prior, written authorisation from the organiser.

8.10. Fair information for the public

The exhibitors must make sure that they provide the public with fair, objective and comprehensive information about the qualities, prices, and sales conditions of their products or services, and the related warranties, in compliance with the rules and regulations. They must not use any advertising or carry out any action whatsoever that could mislead or constitute unfair competition.

8.11. Consumer customers must be informed that they have no right to a cooling-off period in connection with their purchases

In accordance with article L.121-97 of the French Consumer Code (*Code de la consommation*), exhibitors must inform their consumer customers that they have no right to a cooling-off period in connection with any purchase that they make at their stand:

- by means of a sign at their stand: exhibitors must display the following sentence: "Consumer customers will not be entitled to a cooling-off period in connection with any purchase made at [this exhibition] or [this show] or [this stand]" (Ministerial Decree of 12 December 2014), in a manner that is visible for their consumer customers, on a notice board of at least A3 size and in print of at least font size 90;
- by means of a box in their contract offers: contract offers concluded by the exhibitors with their consumer customers must include the following

sentence: "Consumer customers will not be entitled to a cooling-off period in connection with any purchase made at a fair or show" (Ministerial Decree of 12 December 2014), in a box that is clear to see in the heading of the document, in print of at least font size 12.

Persons who enter into contracts that are linked to a consumer credit agreement and contracts that result from a personal invitation to visit a stand to collect a gift are still entitled to a cooling-off period.

8.12. Sale to the public with collection of goods

In accordance with the regulations governing exhibitions, goods may be sold to the public with collection of the goods at the same time (also known as direct sales, take away sales or on site sales):

- without any limit as to the amount, at fairs and shows known as "general public [events]", which are open to the general public, for a fee or free of charge (definition in article R.762-4 of the French Commercial Code);
- up to a maximum amount of 80 euros when the goods are solely for the buyer's personal use (article D 762-13 of the French Commercial Code) at shows known as "professional [events]" which are not open to the general public, whether for a fee or free of charge (definition in article L. 762-2 of the French Commercial Code).

8.13. Compliance of the products and services presented at the exhibition with the applicable rules and regulations

The exhibitors undertake to present only products and services that are in compliance with French or European rules and regulations. They will be fully liable for their products vis-à-vis third parties, and the organiser will have no liability whatsoever in the event that an exhibitor fails to comply with the law.

8.14. Compliance of the commercial activity carried on at the exhibition with the general rules and regulations

It will be up to each exhibitor to complete the formalities involved in its participation in the exhibition, particularly those relating to labour regulations, customs requirements with respect to goods coming from abroad, and those relating to hygiene with respect to food products or animal species.

9. INTELLECTUAL PROPERTY AND OPERATING OR MARKETING RIGHTS

9.1. Intellectual property relating to the presented products and services

The exhibitor will assume responsibility for the intellectual property and operating or exploitation rights (patents, trademarks, models, etc.) relating to the products and services that it exhibits. The said measures must be taken before the products or services are presented at the exhibition. The organiser will not incur liability in this regard, particularly in the event of a dispute with another exhibitor or visitor.

The organiser reserves the right to exclude exhibitors that have already been found liable for infringement or counterfeiting.

9.2. Actions for infringement against rival exhibitors

In accordance with the "Recommandation générale de lutte contre la contrefaçon" (General recommendation regarding the fight against counterfeiting and infringement) adopted by the UNIMEV General Meeting on 19 June 2008, which is available at <http://www.unimev.fr/>, any exhibitor that wishes to bring an action before an administrative or ordinary court for counterfeiting or infringement against a rival exhibitor, undertakes to give prior notice of this intention to the organiser of the exhibition.

9.3. Declaration and payment of royalties to SACEM

Each exhibitor will be responsible for its obligations to the SACEM (Société des auteurs, compositeurs et éditeurs de musique or French Society of Authors, Composers and Publishers of Music) if it plays music at its stand for any reason whatsoever. The organiser declines all liability in this regard.

9.4. Photography and filming at the exhibition venue

Unless the organiser gives written permission, photographs may not be taken and films may not be shot at the exhibition venue, other than specific images or films of the exhibitor's stand. Accreditation constitutes written authorisation to take photographs or shoot films, provided third parties' image rights are respected.

9.5. Photographs and films relating to particular stands

The taking of photographs of certain items at a particular stand may be forbidden at the exhibitor's request.

10. INSURANCE

10.1. Exhibitor's obligation to take out insurance

In addition to the insurance covering the items on display and more generally all movable or other items in its possession, the exhibitor is required to take out at its own expense, either with its own insurer or with the insurer approved by the organiser, all insurance to cover the risks incurred by itself and by its staff, or that they cause third parties to incur. It will provide evidence of its insurance coverage, when its registration is confirmed, by means of a certificate of insurance. The organiser will not incur any liability, particularly in the event of loss, theft or damage.

When the value of the items displayed so justifies, the organiser may stipulate, in the special rules and regulations, that such items are insured at their real value or value as determined by an expert.

10.2. Proposal by the organiser to take out a group policy

The organiser may enable the exhibitors to take out a group policy.

11. TEAR DOWN AND REMOVAL OF THE STANDS

11.1. Presence at the stand

The exhibitor or its representative is required to be present at its stand when the tear down starts, and until the stand has been completely removed.

11.2. UNIMEV Plan

During the tear down period, the exhibitor is bound to comply with the *"Charte professionnelle visant à organiser l'hygiène et la sécurité des salariés en situation de coactivité pendant les opérations de montage et de démontage des manifestations commerciales"* (Professional plan for the health and safety of employees involved in joint activities during the build up and tear down periods of exhibitions) adopted by the UNIMEV General Meeting on 2 July 2010, which is available at <http://www.unimev.fr/>.

11.3. Removal of the stand

The stand, goods and special decorations, along with the waste remaining from the materials that were used to decorate the stands, must be removed by the exhibitor within the time limit specified by the organiser.

If the exhibitor fails to remove the installations within the time limit set, the organiser will be entitled to destroy the installations and abandoned goods, without having any obligation to refund the exhibitor for the value of those items.

Should the exhibitor fail to vacate the place on the date set, the organiser will be authorised to seek the

payment of penalties for late performance, compensation and all the costs incurred in clearing the place.

11.4. Recycling of waste

The place must be cleared in accordance with the health [and safety] rules in force and following procedures that are compatible with the waste collection and removal service. The organiser may offer waste removal and recycling services.

11.5. Liability in the event of damage to the places and the equipment made available

The exhibitor must leave the place, decors and equipment made available to it in the condition in which it found them. Exhibitors responsible for any deterioration caused by their installations or their goods, either to the equipment or the building, or else to the floor space occupied, will be held liable.

12. APPLICATION OF THESE GENERAL RULES AND REGULATIONS AND SETTLEMENT OF DISPUTES

12.1. Penalties for breaches of the rules and regulations

Any breach of these rules and regulations, of the special rules and regulations by which they are supplemented, or of the specifications in the "guide" or "exhibitors' manual" issued by the organiser, may lead to the exclusion of the exhibitor in breach, with police assistance if necessary. Should such a situation arise, the unpaid balance of the price of the organiser's service will still be due, without prejudice to any sum remaining due or the costs incurred in closing the stand.

12.2. Disputes between exhibition participants

In the event of a dispute resulting from damage being caused to one participant by another, the two parties must attempt to settle the dispute on the best terms. The organiser must be informed but has no obligation to act as a mediator or arbiter.

12.3. Disputes between exhibitors and customers/visitors

In the event of a dispute arising between an exhibitor and a customer or visitor, the organiser will not be held liable in any event. The organiser must be informed of the dispute but has no obligation to act as a mediator or arbiter.

The organiser may, however, in the special rules and regulations of the exhibition, provide for a mediation procedure to be put in place in order to settle disputes between exhibitors and consumer customers.

12.4. Respect for the peace and image of the exhibition

Whatever the merits, in the event that an exhibitor wishes to make a complaint against another exhibitor or the organiser, this dissatisfaction must be expressed away from the areas of the exhibition that are open to the public and must not disturb the peace or damage the image of the exhibition in any way.

12.5. Disputes - Notice - Limitation period

In the event of a challenge to or dispute with the organiser, whatever the subject matter, the exhibitor undertakes to submit its complaint to the organiser before commencing proceedings, by recorded delivery letter with notice of receipt. Any action initiated before the expiry of a period of 15 days following the receipt of the said letter will be inadmissible.

In accordance with article 2254 of the French Civil Code (Code civil), in the event that the organiser is held liable on account of its own action, that of an employee or that of a third party, whatever the cause, any action against the organiser must be brought within a period of one year. This time limit will run as from the expiry of the 15 day period stipulated in the previous paragraph.

12.6. Competent courts

In the event of a dispute, the courts of the place in which the exhibition is held will have sole jurisdiction. Exceptionally, if a company whose registered office is

in France organises an exhibition abroad, the competent court will be the court of the place in which the organiser's registered office is located.

13. TERMINOLOGY

13.1. Terminology

In the event of doubt about a definition, the document ISO 25639-1 – Exhibitions, shows, fairs and conventions – Vocabulary, should be consulted.

13.2. Exhibition

The events listed in article R762-4 of the French Commercial Code constitute "exhibitions". Each exhibition is unrelated to the previous or subsequent sessions: it is a unique event which is defined by the name, the place, the date and the selection of the offer presented to the public, generally known as the "nomenclature".

13.3. Special rules and regulations

The term "special rules and regulations" means all the provisions specific to the exhibition with which the organiser and exhibitor undertake to comply. In the absence of a provision on this precise point, the provisions of these General Rules and Regulations will apply.

13.4. Guide or exhibitors' manual

The term "guide" or "exhibitors' manual" means the document delivered, sent or made available on the Internet by the organiser when the exhibitor applies to take part in the exhibition, containing practical information relating to the exhibition, the rules and regulations, the forms with which to order services and all other information that will be of use to the exhibitor.

13.5. Catalogue

The term "exhibition catalogue" means the document in digital or printed format containing a list of the exhibitors, the details of their contact people, the numbers of the stands and all other information relating to the exhibition.

13.6. English language version of these Rules and Regulations

Any difficulties that arise in the interpretation of the English language version of these General Rules and Regulations will be resolved by reference to the meaning of the French version of the General Rules and Regulations.

Insurance regulations for exhibitions

The organiser is not responsible for damage that the Partner may cause to, third parties or for damage to property of Partners.

However, the organiser recommends that partners enrol in the insurance policy underwritten by COM-EXPOSIUM ASSURANCES, on their behalf, with the AXA FRANCE company. This insurance policy covers damage to the partners' property (loss, theft, destruction) and stand equipment, under the conditions and within the limits of the insurance policy, provided that the exhibitors enrol in said policy by taking out the insurance offered on the application form.

This AXA France insurance policy no. 4 299 10 204 is an appropriate solution based on the situation, the needs expressed and the financial terms and conditions of the policy (deductible, insurance benefit and premium). It is recalled that the insurance taken out by the exhibitor does not cover the third party liability of the latter. In this regard, the exhibitor acknowledges having taken out all the insurance policies necessary with an insurance company covering its third party liability and that of any person involved directly or indirectly in the exercising of its activities and/or those of its company, for any physical injuries, material or intangible damage caused to a third party during his attendance and/or that of its company at the Exhibition TOP TRANSPORT EUROPE 2022 that shall take place from 12th October to 13th October 2022 (including during the assembly and dismantling periods).

The insurer:

AXA France Company
26 rue Drouot -75009 Paris
Policy no. 4 299 10 204

1. COVER

1.1. PURPOSE AND SCOPE OF THE COVER

1.1.1. Events insured

The insurance covers any material damage, losses and damage caused to the goods exhibited, including the fittings of the stands pursuant to any non-excluded event. It is specified that acts of terrorism and attacks and Natural Disasters are only covered in France.

1.1.2. Goods insured

The insurance covers the goods of the exhibitors and the co-exhibitors, and the fittings of the stands.

1.2. EXCLUSIONS OF COVER

The exclusion of cover clause is the clause whereby the insurer, when it defines the purpose of its cover, expresses its intention to exclude from said cover certain events, certain types of damage and, more generally, certain risks.

The insurer shall therefore not be liable for any event, property or damage excluded by it through the exclusion clauses in case of damage.

1.2.1. Events excluded

Damage, losses and deterioration suffered by the goods insured are excluded from the cover that result

- from foreign war or civil war,
- from the direct or indirect effects of an explosion, discharge of heat or radiation resulting from the transmutation of atoms or radioactivity as well as the losses due to the effects of radiation provoked by the artificial acceleration of particles,
- from confiscation, sequestration, seizure or destruction by order of any government or public authority, as well as the consequences of any infringements,
- of flooding or overflowing of stretches of natural or artificial water, rain water, floods, tidal wave, moving blocks of snow or ice or other natural disasters (except those covered under the Law on natural disasters no 82-600 of 13.07.82, cf. Article 2 above),

- of a specific defect, wear and tear, age, slow deterioration, moths, parasites and rodents of any kind,
- of the insufficiency or unsuitability of the packing or packaging,
- of simple thefts or misappropriations committed by the employees of the Insured Party or of the beneficiary as well as of the intentional or fraudulent fault of the insured party or of the beneficiary, who have the strict obligation to act in all circumstances as if they were not insured,
- of the influence of atmospheric agents for object exposed to the air,
- of epizootic as regards animals,
- of the fading of flowers, trees and floral decorations as well as of any plants.
- of any losses or disappearances on the stands where free distributions or tastings are made of any goods or beverages whatsoever,
- of any sanitary or disinfection measures or cleaning, repair or renovation operations,
- of the defective assembly or dismantling of the objects insured,
- of the breaking of fragile objects such as porcelain, glassware, mirrors, marble, pottery, terra cotta, sandstone, ceramics, alabaster, plaster, waxworks, cast iron works, under glass or windows..

If the occurrence of these events cannot be excluded, it appears however that they are not likely to deprive the exhibitor of the protection of the coverage offered in a large number of circumstances during the exhibition. Nevertheless, of these events excluded from cover, we draw your attention to acts of petty theft or embezzlement committed by the insured's employees. Thus, such events may under no circumstances activate the insurance cover and shall therefore not be indemnified if they should occur.

1.2.2. Goods excluded

We draw your attention to the fact that the following goods are excluded from the cover:

- Works of art,
- Objects of special value. An object of special value means an object whose intrinsic value is not related to the costs incurred to obtain it,
- Furs, skins and carpets,
- Cash and notes,
- Personal effects and objects, jewels, cameras, radios, electronic pocket calculators and all the objects belonging specifically to any person attending the event directly or indirectly,
- Connected telephones,
- Removable software and software packages,
- Plasma or LCD screens (the exhibitor can take out a specific insurance policy to cover this equipment).

1.2.3. Damage excluded

The following items are always excluded from the cover granted by the Insurer :

- Indirect losses of any kind whatsoever such as loss of profits, damages, duties and other taxes, penalties of any kind and, notably, those relating to a deadline or delay for any reason whatsoever,
- Stains of animals,
- Damage caused to materials, clothes, fur, carpets, tapestries and covering (floors, walls, partitions) by marks, stains, dirty marks and burns of cigars, cigarettes and/or pipes, except those resulting from water damage, fire or theft,
- Scratches, scrapes, rust or any oxidation and/or corrosion,
- Damage to the objects exhibited under stands, when these goods are located outside of the latter,
- Damage, losses and deterioration suffered by the goods insured when this damage is the result of the

operating or mechanical or electrical malfunction of the said objects.

1.3. AMOUNT OF THE COVER

The cover is fixed at € 6,000..

This amount is the limit of liability, i.e. the maximum amount of the insurer's obligation. Moreover, in case of loss, you may not obtain compensation in excess of the above-mentioned amount in the event that the insurance coverage is activated.

In the event of theft, the payment of the compensation shall be made after deduction of a deductible of € 300 per loss.

The deductible is the sum of money or the portion of the damage for which you will be responsible in the event that a risk occurs. In addition, the insurance benefit shall be paid for losses in amounts greater than the deductible and for the portion in excess of the deductible.

For all these reasons, we believe that the AXA France insurance policy no. 429910204 is an appropriate solution based on the situation, the needs expressed and the financial terms and conditions of the policy (deductible, insurance benefit and premium).

1.4. ADDITIONAL INSURANCE

If the value of the exhibited items exceeds the insured amount, exhibitors are advised to take out additional insurance.

Moreover, plasma and LCD screens are excluded from coverage. However, the exhibitor has the option of taking out special insurance.

The additional insurance enrolment form for damage to property or for plasma or LCD screens is attached to these insurance regulations and is also included in the Exhibitor's Guide, which will be sent to each participant or accessible on the exhibition's website.

2. INSURANCE CONDITIONS

2.1. TAKING OF EFFECT OF THE COVER

The cover applies to the stands provided to the exhibitors from the day before the opening to visitors (7.00 p.m.) to the last day of opening to visitors (closing time). However, Plasma/LCD screen additional insurance will be effective from the morning on which the exhibition is open to the public until the evening of its closure..

2.2. SPECIFIC PREVENTATIVE MEASURES FOR THEFT COVERAGE

The cover for Theft without break-in applies when the following preventive measures have been taken :

- During the hours of opening to the public and/or to exhibitors, as well as during the period of installation and dismantling, the stand must be permanently guarded by the Exhibitor or by one of its employees.
- During the hours of closure to the public et/or to exhibitors, the audiovisual equipment used for advertising purposes (such as video recorders, cameras, video cameras and portable microphones) must be stored in a locked cupboard and/or specific area.

If you fail to do so, you risk being denied coverage by the insurer.

2.3. PROVISIONS SPECIFIC TO OBJECTS OF VALUE

Objects in precious metals (gold, silver or platinum), precious stones, pearls, gold or silver plate, time-pieces and any objects of a small size and/or of great value must be locked up :

- During the hours of opening of the exhibition to the public : in solid showcases equipped with thick glass and locked by safety locks
- During other times (installation – closure – dismantling) : in a safe approved by the insurer.

If you fail to do so, you risk being denied coverage by the insurer.

The risks of theft are only covered in the event of break-in or in the event of violence committed against the guard or guards.

3. LOSSES

3.1. Declaration of the loss

The losses must be immediately declared to the Organiser.

In addition, losses must be reported within twenty-four (24) hours, regardless of the damage, under pain of forfeiture.

Every declaration of a loss must imperatively state the date, the circumstances of the loss and the approximate amount of the damage and must be accompanied by the original filing of a complaint in the event of theft. This claim form must be sent directly to SIACI SAINT HONORE, as indicated in section VII below.

The claim form must indicate the insurance policy number, i.e. AXA France policy no. 4 299 10 204.

3.2. Measure to take at the time of a loss

You must also take any measures to ensure the protection of the undamaged objects and, when the liability of a third party can be involved, must take all the measures required by the laws and regulations in effect to protect the recourse of the insurer.

If you fail to do so, you risk being denied coverage by the insurer.

3.3. ASSESSMENT OF THE LOSS

It is recalled that the insurance cannot produce a profit for the insured party. It only covers the compensation for its material losses in accordance with the compensation principle stipulated by the Code in Article L 121-1.

In the event of a loss covered by the insurance policy, the damage is assessed by mutual agreement.

3.4. PAYMENT OF THE BENEFIT

The benefit shall be paid to the owners of the insured property.

If the coverage amount applied for is insufficient, the benefit shall be divided proportionally to the total value of the damaged property of each of the exhibitors present at the stand.

4. WAIVER OF RECOURSE

Every exhibitor, by the sole fact of its attendance, declares that it renounces any recourse that it or its insurers may have the right to exercise against the organiser and the operating company of the premises where the event takes place and their insurers, for any direct or indirect damage that the latter may cause to its goods.

The insurance conditions that are the subject of these Articles are governed by the Insurance Code.

5. PERSONAL DATA

The personal data collected on the enrolment form for the above-mentioned insurance policy and during the term of the policy may be disclosed to the Insurer and to the persons involved in managing the policy (intermediate underwriters, experts and reinsurers). Said data shall be used to manage the policy, to analyse and control risk, to carry out the services, to prepare statistics and to enforce the legal, regulatory and administrative provisions in force.

As provided by law, the insured may access the information concerning him/her, have it corrected, object to its disclosure to third parties or to its use for commercial purposes by sending a letter to COMEXPOSIUM ASSURANCES.

6. CONTACT DETAILS OF AND INFORMATION ABOUT THE INSURANCE BROKER

Insurance brokerage firm registered with ORIAS under number 10 058 342 and located at 70 Avenue du

Général de Gaulle - 92508 Paris La Défense Cedex
Telephone: +33 (0)1 76 77 11 11

The registration of COMEXPOSIUM ASSURANCES can be verified at www.orias.fr.

COMEXPOSIUM ASSURANCES is subject to the control of the Autorité de Contrôle Prudentiel (ACP) located at 61 rue Taitbout - 75436 Paris Cedex 09 (Switchboard: +33 (0)1 55 50 41 41).

COMEXPOSIUM ASSURANCES is a subsidiary of the COMEXPOSIUM company.

COMEXPOSIUM ASSURANCES offers only property and casualty insurance policies at the exclusion of public liability and life insurance policies.

COMEXPOSIUM ASSURANCES has a civil liability guarantee and a financial guarantee in accordance with the insurance law, which it has obtained from the ALLIANZ company.

COMEXPOSIUM ASSURANCES has no financial ties to insurance companies.

To assist it in offering the above mentioned insurance policy, COMEXPOSIUM ASSURANCES has granted power to DG Consultants, an agent intermediate underwriter registered with the ORIAS under number 10058596, whose registered office is located at 5-7 rue de l'Amiral Courbet 94160 SAINT MANDE.

The registration of the company DG Consultants can be verified on www.orias.fr

COMEXPOSIUM ASSURANCES is subject to the control of the Autorité de Contrôle Prudentiel (ACP) located at 61 rue Taitbout - 75436 Paris Cedex 09 (Switchboard: +33 (0)1 55 50 41 41).

COMEXPOSIUM ASSURANCES has no financial ties to insurance companies.

7. CLAIM FORM

In the event of a loss, claim forms must be sent to:

SIACI SAINT-HONORE
Season, 39 rue Mstislav Rostropovitch
75815 Paris cedex 17
Telephone : +33 (0)1 44 20 99 99

Such claim forms must meet the above-mentioned conditions and be sent by registered letter with acknowledgment of receipt.